

CITY OF LEBANON

MANAGER UPDATES

Month of April 2020

City Manager Updates are monthly reports that contain departmental information compiled by the Manager's Office. In an effort to keep the Council apprised of recent City activities, these updates are provided to the City Council in advance of the Council meeting. This provides the Council with an opportunity to ask questions of the administration, and to possibly answer questions raised by their constituents.

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AIRPORT

March 2020	2020 Year to Date	2019 Year to Date
Enplanements	1,711	2,898
Aircraft Operations	3,291	8,271
Airport Expenses	\$564,934	\$564,316
Airport Revenue	\$259,238	\$258,513
General Fund	\$385,610	\$244,110

Airport Projects

Project	Tasks to Date	Tasks Remaining
AIP-59 18-36 Limited Scope ALP	<p>March 13, 2019 – met with NHDOT & FAA to discuss this project moving forward. Consensus was to develop a limited scope study to determine the needs to runway safety improvements.</p> <p>Grant Award Package received July 5, 2019.</p> <p>Project kick-off meeting held on October 9th.</p> <p>Teleconference on Inventory and Forecasts scheduled 03/13.</p> <p>Facility Requirements and Alternatives due week of May 11.</p>	Project report expected 4 th quarter 2020.
AIP-60 Snow Equipment Building	<p>Re-design complete as of March 5th.</p> <p>Grant Award Package received July 12, 2019.</p> <p>Planning Board review February 24.</p> <p>Preconstruction meeting held April 3.</p>	Project expected to start 14 May 2020.
AIP-XX Snow Removal Equipment Replacement	<p>Preliminary Draft send to NHDOT Aviation and FAA for review.</p> <p>FAA approved revised draft. HNDOT under review.</p>	<p>Bib opening April 15th.</p> <p>Grant application -April</p> <p>Grant award.</p> <p>Bid award - October</p> <p>Equipment acceptance.</p>
AIP-YY Terminal Loop Road	Preliminary Draft send to NHDOT	Grant application – April.

and Public Parking Lot Paving	Aviation and FAA for review. Project advertised March. Bid opening March 27.	Grant award. Bid award - October Project completion.
AIP-63 (CARES Act)	Grant Application – 23 April 2020 Grant Offer – 11 May 2020	AIP-63 (CARES Act)
Airport Leases	Restaurant Space. Lease signed November 1, 2019. Lease payments started March.	Estimated opening now in July. (May slide due to COVID-19)
	Big Green Aviation	Initial meeting held in July 2019. Adele in contact with Big Green legal regarding insurance requirements.

ASSESSING

	Month to Date	Year to Date
Number of Property Sales	20	49
Number of Property Inspections	186	608

Highlights: Of the 20 sales listed, eight are single-family homes, nine are condos, one is a mobile home, one is two-family dwelling, and one is a commercial warehouse. Exterior inspections were conducted on 186 properties. The Assessing Department has suspended all interior inspections during the Covid-19 period.

CITY CLERK

	Current Month Revenue	Year to Date	Prior Year to Date
Motor Vehicle Regs	\$215,000.38	\$827,368.06	\$919,772.52
Dog Licenses	\$4,191.00	\$7,702.50	\$8,549
Vital Records	\$1,739.00	\$9,980.00	\$11,870.00

Highlights:

- The Clerk's office is hard at work developing more efficient ways to meet the needs of our residents while the offices are closed to the public and going forward when offices reopen.

- Dogs were due by the end of the April. To date, we have not licensed as many dogs as we have in years passed. May is a grace period for dog licensing, before fines begin in June. The Clerk’s office is developing ways to help our customers license their dogs in a timely manner and to avoid the late fees.
- City Clerk Allard and Deputy City Clerk Kenniston have been working on the transitioning of roles within the department upon Sandi’s retirement at the end of May.

FINANCE

	Current Month Revenue	Year to Date	Prior Year to Date
Property Taxes*	\$ 16,973	\$914,171	\$ 85,030
Water & Sewer*	\$ 67,181	\$2,183,760	\$2,165,387

*Includes current and prior years

Highlights:

- 2020 Semi-Annual Property Tax billing scheduled for mailing June 1st, with a due date of July 1st.
- 2020 Quarter Water & Sewer bills were mailed April 29th, with a due date of June 1st.
- Reviewing budget to determine revenue shortfalls due to COVID-19 and working with departments on reimbursements through the State of NH and FEMA.

FIRE

April 2020	Current Month	Year to Date	Prior Year to Date
Fire	11	34	33
Rescue & Emergency Medical Calls	160	800	986
Hazardous Conditions	8	30	29
Service Calls	13	67	61
Good Intent Calls	18	78	92
False Alarms	18	90	97
TOTALS	2228	1099	1298

Highlights:

- 04/08 – units responded to DHMC for a fire alarm activation caused by burnt food.
- 04/14 - units responded to Armstrong Save for a cooking fire.
- 04/14 – units responded to Mechanic Street for a cooking fire.
- 04/14 – units responded to Hanover Street for a dumpster fire.
- 04/19 – units responded to Plainfield Road for a brush fire.
- 04/20 – units responded I-89 for a brush fire.
- 04/23 - units responded Plainfield for a building fire.
- 04/24 – units responded Mechanic Street for a cooking fire.
- 04/28 – units responded to the Rail Trail off Miracle Mile for a brush fire.
- 04/29 – units responded to the Rail Trail off Miracle Mile for a brush fire.
- 04/29 – units responded to Timber Wood Drive for a cooking fire.

Community Events

- Fire Department personnel have participated in several drive-by Birthday party events for local children.

Annual Department Revenues

\$441,500

HUMAN SERVICES

Collaborative Meetings & Pooled Resources

Team/Group:	Meeting Date:	
Upper Valley Resource Team	Canceled	
Upper Valley Housing Support Team	Canceled	
Housing First Working Group	Canceled	
Upper Valley Continuum of Care	4/30/2020	†
NH Balance of State Continuum of Care	Did not meet	
NH Coalition to End Homelessness	Did not meet	
Energy Advocacy Council	4/16/2020	†
Lebanon Community Nurse Steering Committee	Did not meet	
Upper Valley Strong	3-4 times per week	†
NH COVID-19 Housing/Homeless Services Zoom	weekly	†

† Participated by phone and/or video

Monthly In-Office Activity

Authorized Voucher Totals

	April 2020	April 2019
Rent Assistance	\$2,177.00	\$1,800.00
Security Deposit*	\$1,300.00	\$0.00
Motel Assistance**	\$3,273.31	\$927.31
Cremation	\$3,500.00	\$0.00
Fuel Assistance	\$0.00	\$100.00
Shelter sponsorship	\$0.00	\$775.00
Total	\$10,250.31	\$3,602.31
Year-to-Date	\$29,219.51	

* Agreements are rendered with landlords so that all security deposits are returned to the City should the tenant vacate the housing without first reimbursing the City for the deposit.

Motel assistance is granted as a means of temporary emergency housing pending shelter placement or permanent housing. *The Upper Valley Haven and all homeless shelters in NH have had to reduce capacity to mitigate the spread of COVID-19. Increased levels of motel assistance are anticipated through the State of Emergency. We are tracking expenses in the event the City will be reimbursed through CARES Act funding.***

Assisted Cases

April 2020	15 cases involving 16 adults and 4 children Extensive case management provided to 1 household
April 2019	10 cases involving 10 adults and 1 child Extensive case management provided to 1 household

Notices Issued in April 2020 vs 2019

Rent/Security deposit	12	5
Motel	8	4
Electric	0	0
Fuel	0	1
Cremation	3	0
Shelter sponsorship	0	1
Denials	0	0
Pending Decisions	0	0
Applications Withdrawn	0	0

Sanctions	0	0
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Contacts with clients in April 2020 vs 2019

Walk-Ins	0 ~	29
Scheduled Appointments	18 ~	18
Home Visits	0	0

~ As of 3/17/20, the Human Services office has not offered walk-in hours due to COVID-19. Scheduled appointments have been conducted by phone since 3/24/20. Emergencies have been handled immediately by phone.

Case Collaboration/Referrals in April 2020

There has been a high volume of case collaboration and referrals during the current public health emergency. Tracking has been inconsistent due to time constraints.

Reimbursement Received in April 2020 & YTD

	Client	SSI	Medicaid	Other Town***
April 2020	\$0.00	0	0	\$388.04
Year-to-Date	\$2,901.00	0	0	\$388.04

***Reimbursement received from another NH municipality because Lebanon Human Services assisted a resident of that town.

Liens in April 2020: Issued=0 Discharged=0

LIBRARY

	Month	YTD
Traffic	0	45,282
In house computer use	0	7,614
Number of meeting room bookings	0	402
Circulation of library held items	136	26,904
Circulation of ebooks and downloadable audiobooks	2,737	8,627

The library is working on a reopening plan, with curbside pickup being the first step that will be implemented. Although digital use of library uses was up fifty percent in the month of April compared to its peak in any month this year, the bulk of library materials used is still of physical items, such as print books, when we are not in a time of pandemic.

PLANNING & DEVELOPMENT

Permit/Applications November	Res.	Comm.	Total YTD Jan-Apr 2020	Total Prior Yr Jan-Apr 2019	YTD Permit Fees Collected	Prior Year Fees
Building Permits	26	5	118	131	\$121,812.43	\$194,737.88
Planning Board Applications	1	3	13	6	\$65,552.70	\$3,134.80
Zoning Board Applications	1	1	8	6	\$1,737.85	\$2,347.20

Inspection Activity	
Total inspections for the Month of April	Apr 2020=149 YTD=706

POLICE

Manager Updates for April 1- 30, 2020

	Current Month	Year to Date	Prior Year to Date
Dispatch Calls for Service	2598	10000	9785
Police Calls for Services	2410	9096	8720
Incident Based Reporting Calls	52	268	304
Traffic Accidents	27	211	285
Property Damage	12	95	136
With Injury (possible)	0	28	17
Involving Bicycle or Pedestrian	0	3	1
Referred to Outside Agency	0	1	1
Hit and Run	8	44	61
Parking Lot	9	71	81
Arrests	56	345	419
DWI Arrests	2	21	38
Motor Vehicle Stops	43	1692	2036
Warnings	34	1584	1909
Citations	7	85	101
Problem Oriented Policing Calls	185	209	70

Community Involvement

On April 6, 2020, the Lebanon Police Department participated in a vehicle parade with other departments and agencies around DHMC to show support of healthcare workers during COVID-19.

Chief Mello participates in a weekly call in to WNTK's First Look with Jason Place on Wednesday mornings at 8:40AM.

Department Highlights

Lebanon Police Department's K9 Nitro received a bullet and stab protective vest thanks to a charitable donation from non-profit organization Vested Interest in K9s, Inc.

PUBLIC WORKS

Fleet Maintenance

The month of April was spent cleaning and putting away all the winter equipment. We are now getting all the spring equipment out and making any necessary repairs. We spent a solid week on our VAC-All road sweeper truck with new stainless-steel metal repairs on the inside body. We also spent a week on our John Deere roadside boom mower fully rebuilding the flail mower head. Our normal day-to-day fleet maintenance keeps us busy and we continue to work every Wednesday at the Landfill to help keep up with their maintenance.

Engineering

CSO#23-Contract #11 Mechanic Street Area and Guyer/Young Street Area (phase 2)-Park Construction

- Continue to work on Final punch-list items, started yard cleanup, loaming and seeding
- Working on As-builts; most areas are in winter shutdown
- Pay requests and disbursement requests
- Hoods in Catch Basins completed
- Driveway apron tie-ins
- Light street retaining wall installed
- Upper Light Street roadway and pavement performed
- Monthly meeting held to go over draft change-order. Project to be completed by July 2020. Next meeting set for May 18th
- Weekly meetings held on site

CSO#23- Contract#12 Ora, Avon, Freeman, Bomhower, Myra, Mascoma and Mechanic Streets and cross-country areas between Mascoma St. and Mechanic St. and Mechanic St. to the Mascoma River

- Disbursement requests, pay applications processed
- Hoods in catch-basins, drops in manholes installed
- Monthly meeting held. Project started on March 16th
- All underground utilities completed on project; Water, sewer storm and services
- Began installation of sidewalk gravels along Mechanic Street
- All gravels boxed and placed, testing of material, base pavement placed on all project streets.
- Numerous meetings with residents on driveways, yards, curb cuts plantings etc.
- Water-services replaced across Mechanic Street between the projects. Now, all are on the City's new 12" diameter watermain and removed from the old 6" watermain for water quality purposes

CSO#26- Contract#13 -Rte. 12A, Romano Circle and Cross-country to interceptor

- Notices went out to residents/businesses, councilors for upcoming Community Conversation Meeting of draft 75% plans via TEAMS meeting
- Community meeting held on May 5th
- Coordination of design continuing with Lebanon Housing Authority, LHA
- Meeting held with LHA on easement and proposed utility work across their property
- Discussions with Advanced Transit about bus stops
- Reviewing 75% plans

Mascoma Street Bridge

- Walk- through was held Nov. 15th and punch list generated
- Line painting/Striping still needs to be completed and then bridge will be finalized
- Meetings on striping held week of May 11th, striping to occur week of May 18th

Miracle Mile Pedestrian Improvement Project

- New Sidewalk on both sides of Miracle Mile between the two entrances of Listen Center and the two larger curb cuts of Miracle Mile Plaza, including a pedestrian refuge island, and ped crossing signals and lighting.
- Plans went to Bid on March 30th. Bids opened on April 27th

- Low Bidder – Pine Hill Construction Co, from Claremont who was awarded the bid.
- Contract signing to occur the next week of May 18th or 26th

Mechanic Street Round-about

- Completed scope revisions
- Completed Independent Government Estimate IGE of the consultants proposed fee.
- Met with consultant on March 20th to go over IGE. Agreed to negotiated fee and submitted to NHDOT/State for their approval week of April 15th.
- Waiting on NHDOT/State for authorization to sign contract with consultant

Packard Hill Covered Bridge-Bridge Closure for Repairs

- Bridge Construction began on April 1.
- Work completed includes: Cleaning of bridge, staging set, floorboards, removed and began bracing of bridge for rod removal, roof replaced, floorboards replaced, new curbing, rods, coated with epoxy and coal tar for longevity.
- Social distancing occurring-onsite meetings being held and also meetings via TEAMS.
- Load rating of the bridge by consultant is in process. The preliminary results suggested minor improvements to achieve an increase in load rating to achieve 10 tons. Waiting for prices to complete this work.
- Contractor on schedule to complete work in June 2020.

Hillcrest

- A 3rd round of notices sent to property owners for approval and signature of license agreements to access their property during construction and/or drainage-slope easements.
- An Arborist Walk along with notices and walk-about with residents was held on April 7th
- Corresponding with NHDES and with AOT for wetlands permits - NHDES Wetland permit application completed, AOT application completed and sent week of March 16th
- Reviewing final easements, coordinating with lawyer and Accessing Dept. for permanent easement compensation
- Received final sketches and easements back from lawyer with letters to residents to be mailed out the week of April 15th
- 100% plans received from Consultant for review
- Plans and specs went out for bid April 24th -Bids due May 27th
- Pre-bid meeting on site held May 5th, all questions due by May 19th

- Addendum #1 went out Thursday May 14th.
- Still working with residents on easements and wetland permissions.
- Coordinating with Utility companies

South Main Street Bridge Project

- Alternative design 2E plans have been submitted to NHDOT for review
- Coordination with NHDOT continues
- Final design will proceed upon receipt of NHDOT approval of the project approach, estimated date is May 2020.

Downtown Tunnel Rehabilitation Project

- Phase 2 utility work and tunnel demolition continues
- Contractor continues with construction of the western tunnel roof cast-in-place concrete slabs and wall rehabilitation work. This work is anticipated to continue through June 1.

20 Spencer Street Project

- Demolition activities have been completed. Soil remediation work is pending soils report and NHDES review.

Dana House Roof and Bulkhead Project

- Roof removal and reconstruction is complete with exception of the small bulkhead structure.
- Bulkhead reconstruction began May 13 and is ongoing
- Final roof work in June

Route 12A Sidewalk and Roadway Repaving Project

- Sidewalk construction is nearly completed
- Paving of Route 12A, Airport Road, Commerce Avenue and Technology Way is anticipated to begin on or about May 26.

General

- Reviewed & approved Building Permits & Planning Board Plans
- Pre-submittal meetings with proposed developers prior to submissions
- Attended meetings with third party construction & plan applications
- Altaria Bike path along NH120 completed till spring-base paving
- Pre-proposal meeting held with consultants on March 11th for Hanover Street and Spencer Street Roadway/complete street project
- Crafts Ave. Ext. Work to begin week of April 15th and all utilities in and passed, box cutting of roadway, all work to be completed this spring for the cul-de-sac. Cross country piece and lot one on hold.

Cemetery

March	2020
Cemeteries & Park Maintenance	
Burials/Cremations	0-Full/ 2-Cremation
Entombments	1
Grave/Trust Fund Sales	3-GR/ 3-TF
Grave Transfers	0
Foundations	6
Place Grass Marker	0

With the ever evolving COVID-19 situation, burials are still down. We have seen a few cremation burials take place. They have been conducted by our staff with no funeral homes present. All conducted services have been with immediate family only with no more than 10 attendees per service.

At this time of year typically we start to see the residents in our tomb start to vacate and make their way to their final place of disposition. As of now, no residents have been scheduled for burials. We have added an addition entombment this last month leaving us with 7 current openings for future entombments if needed.

Maintenance wise, we spent most of the month loaming low areas in the cemeteries, as well as areas where winter burials took place. The recommended seed from NH Cooperative Extension was purchased and has been put down on all freshly loamed areas to see if it will help with the areas that have an overabundance of crab grass. This new mixture is mostly a fescue seed which helps to push out the grab grass. The fescue seed also is a slow growing and rich green look to help with the maintenance as we continue to introduce it into new areas.

While doing research on the cost to replace the existing building at the Valley Cemetery, we discovered that this facility is on its own septic system. While speaking with employees who have been employed for a length of time, they were unaware of this as well. Stearns Septic, as well as Connecticut Valley Design, were hired to look at our existing system. It was determined through the evaluation that this system is recommended to be replaced. Because the distance to the sewer main is located so far away, and the low volume this building produces, it would be more cost effective to replace the system rather than dig up the cemetery roads and run the length of the cemetery to tie into the city sewer system.

We did have some vandalism this last month in the Valley Cemetery at the tomb. Over the evening hours the concrete wall to the tomb, as well as the tomb doors, were spray painted with numerous profanities and inappropriate pictures. The spray paint has been removed, as well as the tomb doors painted to cover up. The Lebanon Police Dept. was contacted. In speaking with the responding officer, they have decided to patrol these areas more frequently to help deter future occurrences.

Through the upcoming month we will be in the full swing of mowing and string trimming all cemeteries and green spaces throughout the City. We will also be starting to straighten leaning headstones with some of our seasonal staff who will start on May 11th.

Solid Waste

Month: March	2020	2019
Landfill Facility Received	2,495 (tons)	3,618 (tons)
Wastewater Bio-solids Received	324 (tons)	316 (tons)
Leachate Generation & Pumping	497,247 (gallons)	555,711 (gallons)

Recycling

- Recycling markets continue to be unstable during the global pandemic. State stay at home orders have closed some domestic mills; however, we continue to move all commodities except plastic due to closures in Penn.
- Paper markets have been robust and domestic mills are looking for material. Lebanon continues to supply a usable, mill-ready product.
- During the Month of April, the following items were shipped to recycling markets:
 - Paper and Cardboard
 - Scrap Metal
 - Freon-Containing Units
 - Electronic Waste
- The “Refill NOT Landfill” campaign was delayed. Our campaign committee will be meeting in May to see how this successful effort moves forward.

Water

Month: March	2020	2019
Water Treatment Plant-Production	41.36	43.3
Water Quality Complaints	0	0
After Hour Call-in	6	1

Water Treatment Plant

- Production for April 2020 was 41.36 MG, a 4.7% decrease over April 2019
- The plant upgrade is slowly gaining some momentum with a plan by contractor – Penta Corporation, to remobilize and continue with construction work by mid-May.
- As part of our source water protection program the water treatment plant staff performed litter pick up along Mill Road.

Lab Highlights

- All monthly required bacteria testing for April was completed and all results passed.

Equipment Repair/Maintenance

- High lift pump #1 motor at the main water treatment plant was reinstalled in early April and is running fine.
- DHMC booster station Pump-2 problems were addressed. This included replacing the electrical start up components with a Variable Frequency Drive (VFD) pump control and eliminated the 30-year-old controls (old capacitors, relays, and phase monitors). The new VFD panel was set up to also convert pump 1 (the second of two pumps) over to the VFD control.
- Crack sealing was performed on the chemical building loading dock.
- Backflows at the water plant and wastewater plant were tested by in-house staff.
- Remote chlorinators were serviced and are ready for use this summer.
- The coagulant bulk tanks and header manifold were cleaned.
- A leak that required shutting down the Prospect Hill booster station was repaired. This was a much-needed repair to prevent serious damage to the booster station.
- Semi-annual sedimentation basin maintenance was performed, and no significant deficiencies were found.

After hour call-in:

There were 6 after hour call-in's in April.

Customer Service / Water Quality Inquiries

There were several water quality inquiries in April.

Staff Training

- No new training occurred in April. The new age of remote learning will most probably result in a lot of online classes in the future.

Wastewater Treatment

Month: March 2020	2020	2019
Daily Avg. flow treated	2.0041 MGD	2.7307 MGD
Solids Inventory	21,114 lbs.	21,439 lbs.
Septage Receiving	233,530 gal.	95,500 gal.

Operations highlights

- There were zero plant violations to our NPDES permit or SWPPP permit for April 2020.
- Lebanon Wastewater treated 60,006,000 gallons of wastewater in April.
- Lebanon Wastewater treated 233,530 gallons of septage in April.
- Lebanon Wastewater dewatered and delivered 191.51 wet tons of sludge to the landfill in April 2020.
- Effluent quality in was very good. TSS average was 5.0 mg/L, and our BOD average was 7.0 mg/L.
- Asset management at the WWTP is continuing, we are utilizing a few work orders within the system and adding more weekly.
- Data entry for lab operations and plant operations are now 100% paperless.
- Staff is working on our NPDES permit renewal for 2021 with assistance from Underwood Engineers, Inc.
- Magnesium Hydroxide usage for pH and alkalinity control has been shut off for the summer months.
- We have been practicing social distancing and taking extra precautions around raw wastewater as part of the COVID-19 outbreak. We continue to operate at full staff and have contingency plans in place to maintain operations. Its business as usual otherwise.

Laboratory

- TKN testing and analyzing once per month per EPA discharge permit requirements. It is required once per week after March 1st.
- Plant nitrification is very good, with full nitrification and denitrification present.
- Monthly BOD 7.0 mg/L.
- Turbidity of final effluent 2.35 NTU.
- Effluent TSS is 5.0 mg/L. average for the month, but average of 4.0 mg/L for the last two weeks in March.
- S.V.I. average for March is 347 from filamentous bacteria.

Industrial Pretreatment Program

- Continued review of industrial discharge permits.
- There is a PowerPoint presentation on Lebanon's Industrial Pretreatment Program located on the City website, wastewater page:

<http://tiny.cc/10jdpz>

- Staff is continuing with sampling for all industries needing permit renewals.
- All industrial tours have been cancelled because of COVID-19.

RECREATION & PARKS

Program Updates:

- All Lebanon Recreation and Parks programs are postponed until further notice. We are still accepting registrations and planning as usual for all programs at no fee. We want to make sure we can mobilize quickly, if we get the word that programs are able to run.
- We have developed a risk management plan in response to COVID-19 for the 2020 Lebanon Farmers' Market to include hand sanitizing stations, social distancing, mandatory use of masks, directional flow of people through public spaces, "Look-Don't Touch" shopping, etc.

Community Outreach:

- Lebanon Recreation and Parks has enhanced their partnership with the Lebanon School District to provide Inspire Play Packs weekly to children in the Lebanon and West Lebanon community throughout the school closures. These packs contain various items to help children and families stay active while at home, enhancing their quality of life. Inspire Play Packs are free and delivered along the school's bus routes on Tuesdays with the meal delivery that the school is providing.
- \$5.00 funds the supplies for one Inspire Play Pack. Inspire Play Packs are being funded through proceeds from Special Events, donations from individual community members, other City Departments including Fire, Police, Landfill, Library and Planning, and local business owners and foundations (LaValley Building Supply, The Byrne Foundation, Mascoma Savings Bank and Alice Peck Day).

<u>Program</u>	<u>Residents</u>	<u>Non-Residents</u>	<u>Total</u>
Inspire Play Packs delivered in April	1173	0	1173

Parks Maintenance Project Updates:

<u>Major Projects</u>	<u>Status</u>
Mall and Colburn Park Tree Pruning	Completed April 2020
Ice Rink Clean Up	Completed April 2020

Skatepark Bowl Connector to Drain	Completed April 2020
Fence Project at Lebanon Memorial Pool	Scheduled to be completed May 2020

Capital Project Updates:

- City Council approved the use of current CIP funds to build a playground on parcel 59-19, adjacent to Smith Field. A virtual community conversation will be held on May 27th. Scheduled completion date will be the end of the Summer 2020.

Project	Status
Timken Playing Fields, Lebanon	Conceptual design complete. CIP process hold for 2021. Met with Timken in Jan. 2020 and next steps are to have wetland scientist walk the land, determine ideal locations for solar array and have lease agreement reviewed.
Storrs Hill LED Conversion, Lebanon	Request to see the efficiency of ski guns/pumps to see if there is a cost benefit to upgrading a few new guns each season. Presently renting 2 newer guns to test efficiency.
MRG amenities, West Lebanon/Lebanon	One of 3 kiosks were installed, 2 more need to be installed.
Rusty Berrings Skatepark Lighting, West Lebanon	Design phase. Fundraising 100%. Soil samples taken and delivered to be tested with MW Soils in Charlestown, NH. Results are in and next steps to meet with contractors for electricity and installation process anticipated for June 2020.
Pool Diving Well Replastering, Lebanon	Preparing for refilling to ensure plaster adhered properly. Scheduled to be completed May 2020.
Community Center	Approved for CIP for soft costs and the first phase of the design plan. Initial meetings with Municipal Resources Inc. are underway to assess recreational needs and community support. Leadership team to be developed May 2020.