

# **CITY OF LEBANON MANAGER UPDATES Month of October 2019**

City Manager Updates are monthly reports that contain departmental information compiled by the Manager's Office. In an effort to keep the Council apprised of recent City activities, these updates are provided to the City Council in advance of the Council meeting. This provides the Council with an opportunity to ask questions of the administration, and to possibly answer questions raised by their constituents.

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# AIRPORT

<b>October 2019</b>	2019 Year to Date	2018 Year to Date
Enplanements	8,614	8,556
Aircraft Operations	24,309	27,897
Airport Expenses	\$1,065,363	\$1,041,227
Airport Revenue	\$884,348	\$710,172
General Fund	\$244,110	\$340,120

## Airport Projects

<b>Project</b>	<b>Tasks to Date</b>	<b>Tasks Remaining</b>
AIP-57 (RSA Conceptual Design)	<p>March 13, 2019 – met with NHDOT &amp; FAA to discuss this project moving forward. Consensus was to develop a limited scope study to determine the needs to runway safety improvements.</p> <p>Grant Award Package received July 5, 2019.</p>	<p>Project kick-off meeting held on October 9<sup>th</sup>. Project report expected 2<sup>nd</sup> quarter 2020.</p>
PFC (Terminal HVAC)	<p>Project engineering in progress to re-bid as separate projects.</p> <p>Developing new RFP.</p> <p>Boiler RFP posted and open until 9/27.</p>	<p>Boiler proposal accepted and agreement signed.</p> <p>Boiler project to be completed by end of year.</p> <p>AC Project bid awaiting contract award for completion in 2020.</p>
Snow Equipment Building	<p>Re-design complete as of March 5<sup>th</sup>.</p> <p>Grant Award Package received July 12, 2019.</p>	<p>Project expected to start spring 2020.</p>
Airport Leases	<p>Restaurant Space</p> <p>Big Green Aviation</p>	<p>Lease signed Nov. 1<sup>st</sup></p> <p>Initial meeting held in July 2019. Awaiting scheduling for next meeting.</p>

# ASSESSING

	Month to Date	Year to Date
Number of Property Sales	10	216
Number of Property Inspections	174	876

Highlights: Of the ten property transfers, one was a single-family dwelling, four were residential condo units, two were vacant residential lots, and there were one each of a mobile home, a 3-family dwelling, and a small multi-unit apartment building. The Assessing Department brought recommendations to the City Council on October 16<sup>th</sup> to increase the income limits for elderly couples to \$50,000, from \$36,800 for elderly tax exemptions. Also recommended was an increase from \$100 to \$250 for the Veterans’ Credit. A third recommendation was to approve adoption of the All-Veterans’ Credit per New Hampshire RSA 72:28-b. The City Council approved the elderly income and veterans credit increases, and adopted the All Veterans’ Credit.

# CITY CLERK

	Current Month Revenue	Year to Date	Prior Year to Date
MotorVehicle Regs	\$257,701.00	\$2,340,903.64	\$2,263,879.59
Dog Licenses	\$612.50	\$16,489.00	\$13,505.50
Vital Records	\$3060.00	\$29,039.00	\$29,307.00

## Highlights:

- Staff attended some leadership training events in October.
- The City Clerk’s office coordinated Right-to-Know training through NHMA for several City staff members. The training was held on October 9<sup>th</sup>.
- October 25<sup>th</sup> was the cut off date for changing party affiliation for the 2020 Presidential Primary Election (tentatively scheduled for February 11<sup>th</sup>). Steps were taken to get the word out to the public relating to the cut-off date. Staff also began working on the election schedule for 2020 for posting to the website.
- Work continued with setting up the Records Management System for a rolling implementation to departments beginning in December.

- The first batch of documents in the City Hall basement storage area were sent out for scanning. Once the scanning is completed, they will be transferred into the RMS.

## FIRE

	Current Month	Year to Date	Prior Year to Date
Fire	5	81	71
Rescue & Emergency Medical Calls	238	2415	2195
Hazardous Conditions	8	59	67
Service Calls	13	176	184
Good Intent Calls	18	218	202
False Alarms	18	231	325
<b>TOTALS</b>	<b>301</b>	<b>3190</b>	<b>3058</b>

### Highlights:

- October 3 – personnel responded to Methodist Hill, Enfield for a motor vehicle accident with multiple injuries.
- October 7 – personnel responded to Interstate 89 for a tractor trailer accident for fuel leaking from the saddle tank.
- October 11 – personnel responded to Old Pinetree Cemetery Road for a motorcycle accident.
- October 13 – personnel responded to LaPlante Road for a garden tractor that was on fire.
- October 17 – personnel responded 25 Airport Road for a motor vehicle into a building.
- October 15 – personnel responded to 5 Airpark Road for a report of an aircraft down off the runway.

### Community Events

- Personnel conducted Public Education at Hanover Street School.
- Personnel conducted fire-evacuation drill at Lebanon High and Middle Schools.
- Personnel attended the NH move over event on Interstate 89 .
- Medical Student ride along.

- Personnel conducted Fire-Evacuation Drill at Mt. Lebanon School and Hanover Street School.
- Personnel Conducted Flu Vaccinations at Lebanon Schools.
- Personnel participated in Annual Halloween Event at Lebanon Station 1.

## HUMAN SERVICES

### Collaborative Meetings & Pooled Resources

Upper Valley Resource Team: Monthly meeting hosted by ServiceLink at the Center for Elder Services. The meeting functions as a resource sharing and networking opportunity. Met on October 10.

Upper Valley Housing Support Team: Monthly meeting of service providers (LISTEN, the Haven, Tri-County CAP, SEVCA and UVGEAR) to find ways to pool resources and strengthen the safety net for our local residents who are homeless or at risk of being homeless. Met on October 3.

Housing First Working Group: Monthly meeting to further advance collective thinking and collaborative efforts to create more affordable housing in the Upper Valley, especially for those challenged with substance misuse and mental health issues. The group is focused on gaining a better understanding of the number of homeless individuals and families on the NH side of the Upper Valley and improving the spectrum of services available to them (e.g. shelters to permanent, affordable housing). Met on October 11. We reviewed the results of the local homeless count that was conducted on September 18. The count for lower Grafton County was 110 unduplicated individuals.

Lebanon Shelter Working Group: A task force to explore the need for a shelter in Lebanon. Did not meet in October.

Upper Valley Continuum of Care: Monthly meeting to address VT and NH issues regarding housing and homelessness. We sponsored an Upper Valley landlord event on 10/17/19. We also hosted a forum on homelessness on 10/31/19.

NH Balance of State Continuum of Care: Bimonthly meeting to address NH issues regarding housing and homelessness. Hosted by NH Bureau of Housing Supports. Did not meet in October.

NH Coalition to End Homelessness: Lynne is a member of the Board of Directors for this statewide coalition. Did not meet in October.

Energy Advocacy Council: Monthly meeting hosted by LISTEN to share information and resources regarding energy issues that Upper Valley residents are experiencing. Met on October 10 to help organize the Upper Valley landlord event on 10/17/19 which focused on energy efficiency.

**Monthly In-Office Activity**

**Authorized Voucher Totals**

	<b>October 2019</b>	<b>October 2018</b>
<b>Rent Assistance</b>	\$2,760.00	\$5,070.00
<b>Security Deposit*</b>	\$0.00	\$475.00
<b>Motel Assistance**</b>	\$562.10	\$0.00
<b>Electric Assistance</b>	\$525.39	\$0.00
<b>Cremation</b>	\$1,000.00	\$0.00
<b>Total</b>	\$4,847.49	\$5,545.00
<b>Year-to-Date</b>	\$57,816.29	

\* *Agreements are rendered with landlords so that all security deposits are returned to the City should the tenant vacate the housing without first reimbursing the City for the deposit.*

\*\**Motel assistance is granted as a means of temporary emergency housing pending shelter placement or permanent housing.*

**Assisted Cases**

<b>October 2019</b>	9 cases involving 10 adults and 3 children
<b>October 2018</b>	10 cases involving 11 adults and 8 children

**Notices Issued in October 2019 vs 2018**

Rent/Security deposit	7	11
Motel	2	0
Electric	3	0
Cremation	1	0
Denials	5	3
Pending Decisions	2	0
Applications Withdrawn	1	0
Sanctions	0	0

### Contacts with clients in October 2019 vs 2018

Walk-Ins	46	38
Scheduled Appointments	21	18
Home Visits	0	0

### Case Collaboration/Referrals in October 2019

Tri-County CAP (shelter)	4
Tri-County CAP (rent/security)	2
Tri-County CAP (fuel/electric)	7
LISTEN (housing)	3
LISTEN (fuel/electric)	3
LISTEN (food)	0
LISTEN (discretionary funds)	1
Haven (shelter)	1
Haven (housing)	0
Haven (food)	0
Haven (discretionary funds)	0
NH DHHS (food stamps)	5
NH DHHS (cash assistance)	0
NH DHHS (Medicaid)	3
NH Employment Security	1**
Senior Center/Service Link	2
Headrest	2
Catholic Charities	2
UVGEAR	1
WISE	0
Good Neighbor Health Clinic	1
Easter Seals	2
Other Town Welfare office	1

*\*\*The Human Services office provided services to 16 former Kleen Laundry employees. One of those former employees needed case collaboration with NHES in October. He has since found employment.*

**Reimbursement Received in October 2019 & YTD**

	<b>Client</b>	<b>SSI</b>	<b>Medicaid</b>	<b>Other Town***</b>
<b>October 2019</b>	\$0.00	\$0.00	0	0
<b>Year-to-Date</b>	\$975.00	\$1,419.54	0	0

\*\*\*Reimbursement received from another NH municipality because Lebanon Human Services assisted a resident of that town.

**Liens in October 2019:** Issued=0 Discharged=0

**LIBRARY**

	<b>Month</b>	<b>YTD</b>
Traffic	16,650	174,975
In house computer use	3,376	29,484
Number of meeting room bookings	185	1,599
Circulation of library held items	10,577	104,210
Circulation of ebooks and downloadable audiobooks	1,593	17,631

On November 7<sup>th</sup>, with Patti Hernandez from Dartmouth and Marianne St-Laurent from the Ledyard School, new Outreach Librarian Celeste Pfeiffer helped facilitate the creation and performance of an original production *Telling Stories*, that amplified students' voices from across the Upper Valley. The Lebanon Public Libraries was not only able to provide space for small breakout workshops for the students at the Lebanon Library Teen Room, and space for the final staging at the Kilton Library, but we were also able to develop intricate collaborative relationships with both Ledyard and Dartmouth. There's nothing like art (and a little food!) to bring people together!

There were twenty-five presenters, and over seventy people attended the program in the audience. Programs much like *Telling Stories* will continue to be developed at the Lebanon Libraries broadening our services to include even more of our community.



# PLANNING & DEVELOPMENT

<b>Permit/Applications</b>	Res. October	Comm. October	Total YTD Jan-Oct '19	Total Prior Yr Jan-Oct '18	YTD Permit Fees Collected	Prior Year Fees
Building Permits	21	17	364	220	\$304,741.09	\$575,486.81
Planning Board Applications	0	2	20	34	\$12,896.43	\$11,599.89
Zoning Board Applications	1	2	25	26	\$5,875.20	\$5,976.51

<b>Inspection Activity</b>	
Total inspections for the Month of October	252 / 2213 Y-T-D (Jan-Oct '19)

October 9<sup>th</sup> (rescheduled from October 2<sup>nd</sup> due to weather), we partnered with UVLT for a 1.6-mile hike at the Indian Ridge trail, as part of the Wild About Lebanon Series. The group hiked the Water Tower road to the Indian Ridge trail, continued to the northern terminus, and then looped back on Joes Path and Alberts Path, to the Lahaye Drive trailhead. This trail system follows a north-south ridgeline with an approximately 500 ft change in elevation. The property contains historic stone walls, mature hardwood and softwood forest stands, as well as stream and wetland features.

October 18<sup>th</sup> and 19<sup>th</sup>, the City held a two-day planning charrette to explore how Main Street in West Lebanon Village and the surrounding area could be enhanced through multimodal, placemaking, and economic development enhancements. Residents, property owners, and business owners were invited to take part in the charrette to collaborate on ideas that will help formulate a potential future vision for the Main Street area of West Lebanon. The charrette process included a stakeholder's meeting, a walking tour of the Main Street study area, a visioning session, open house design time, and a final presentation. In addition, more than 250 residents and citizens took a survey in advance of the two-day charrette. The survey was intended to solicit feedback and comments about a variety of topics and served as a starting point for some of the design concepts developed through the charrette process. Based on comments and feedback received during the charrette, the design alternatives were further refined to create a draft visioning plan. The final charrette presentation materials, survey results, and a CATV

recording of the presentation, are available on the City's website at: <https://lebanonnh.gov/1324/West-Lebanon-Village-Visioning>

# POLICE

## Manager Updates for Oct 1-31, 2019

	<b>Current Month</b>	<b>Year to Date</b>	<b>Prior Year to Date</b>
Dispatch Calls for Service	2578	25642	26579
Police Calls for Services	2339	23068	24167
Incident Based Reporting Calls	94	834	705
Traffic Accidents	70	691	750
Property Damage	37	322	313
With Injury (possible)	6	45	60
Involving Bicycle or Pedestrian	0	4	4
Referred to Outside Agency	2	8	6
Hit and Run	15	155	181
Parking Lot	17	219	257
Arrests	97	1042	986
DWI Arrests	2	76	109
Motor Vehicle Stops	382	4643	6181
Warnings	367	4419	5614
Citations	4	168	494
Problem Oriented Policing Calls	0	109	269

## Community Involvement

October 3<sup>rd</sup> Sergeant Wright, Corporal Leland, and Officer Perkins hosted a Civilian Response to Active Shooter Events (CRASE) presentation at a local church.

October 9<sup>th</sup> School Resource Officer Parthum attended a train the trainer presentation on vaping.

October 15<sup>th</sup> Lt. Lowe met with the Special Needs Support Center and a local resident to discuss issues and what to do when needing assistance.

October 17<sup>th</sup> Sergeant Wright hosted a CRASE presentation at a local business.

October 19<sup>th</sup> Lebanon Police Officers, along with the Lebanon Fire Department and Midnight Auto Recovery Services, stationed on the interstate for National Move Over Awareness Day, which brings awareness to the Move Over Law.

October 22<sup>nd</sup> Detective Harwood hosted a CRASE presentation at a local business.

October 26<sup>th</sup> Lebanon Police Department took part in the Nationwide Drug Take Back Event, which is a collaborative effort between the Drug Enforcement Administration, state and local law enforcement agencies, in an effort to remove potentially dangerous controlled substances from homes.

October 31<sup>st</sup> "Coffee With a Cop" was held at Dunkin Donuts inside Walmart in West Lebanon.

October 31<sup>st</sup> Lebanon Police participated in the City's Halloween FunFest. Justice the Mascot was at City Hall, and Officers handed out candy to kids.

Chief Mello participates in a weekly call in to WNTK's First Look with Jason Place on Tuesday mornings at 8:40AM.

## **PUBLIC WORKS**

### **Solid Waste**

<b>Month: October</b>	<b>2019</b>	<b>2018</b>
Landfill Facility Received	3,260 (Tons)	3,270 (Tons)
Wastewater Bio-solids Received	356 (Tons)	258 (Tons)
Leachate Generation & Pumping	259,820 (Gallons)	194,436 (Gallons)

### **Recycling**

- Electronics, batteries, propane tanks and Freon units and used oil were shipped out in October.
- Mixed plastics and aluminum were shipped to domestic markets
- Paper and Cardboard continue to be shipped locally with positive revenues.

### **Other**

- Tours were provided to Dartmouth College students.
- Marc Morgan presented to a high school science class at Kimball Union Academy.
- On October 5<sup>th</sup> the final Household Hazardous Waste Collection Event for the season was held at the Lebanon High School. More than 200 households from the Upper Valley participated in the event.

## **Water**

<b>Month: October</b>	<b>2019</b>	<b>2018</b>
Water Treatment Plant-Production	47.9 MG	48.87 MG
Water Quality Complaints	0	
After Hour Call-in	7	5

## **Lab Highlights**

- All monthly required bacteria testing for October was completed and all results passed.
- State required PFAS testing was done awaiting results.

## **Equipment Repair/Maintenance**

- Semiannual sedimentation basin maintenance was done; nothing out of the ordinary found.
- We bought our own underwater drone this year to do state required interior water storage tank inspections. So far 3 of the 4 water tanks have been inspected and no issues detected.
- Started power washing Crafts Hill water storage tank.

## **Wastewater Treatment**

<b>Month: October</b>	<b>2019</b>	<b>2018</b>
Daily Avg. flow treated	1.3826 MGD	1.4636 MGD
Solids Inventory	15,336 Lbs.	12,755 Lbs.

## **October Operations Highlights**

- We had zero plant violations to our NPDES permit or SWPPP permit.
- Treated 42,862,000 gallons of wastewater.
- Treated 373,590 gallons of septage; the highest monthly total ever.
- Dewatered and delivered 172.17 wet tons of sludge to the landfill.
- Effluent quality in October was very good. TSS average was 5.0 mg/L, and our BOD average was 6.0 mg/L.
- Asset management at the WWTP is coming along. We have started uploading equipment and work orders into the system.
- Phosphorus trial study will start back up in the spring with the warmer water temperatures.
- Wireless plant upgrade is completed. We will start lab and operations data recording electronically within the next couple weeks.
- Septage receiving pilot study is doing extremely well. We took the most septage we have ever taken in October with zero plant issues or upsets.
- The new sewer line project is underway from the intersection of 12A to the WWTP.
- The solar array project is underway, with panels installed on the salt shed.

- Rt. 4A atmospheric break was rebuilt to try to eliminate odor complaints from that area.
- Replacement of Rt.12A pump station wetwell valve is complete.

Laboratory

- TKN testing and analyzing once per month per EPA discharge permit requirements.
- Plant fully nitrifying, and the process looks great. Very good final effluent quality.
- Monthly BOD 6.0 mg/L.
- Turbidity of final effluent 1.5-1.8 NTU.
- Effluent TSS is 5.0 mg/L.
- S.V.I. average for September is 92.
- We have started testing septage loads weekly for pH and BOD to monitor the waste for potential characteristics that may affect plant efficiency.

**Maintenance**

<b>Month: October</b>	<b>2019</b>
<b>Cemeteries &amp; Park Maintenance</b>	
Burials/Cremations	1 Full/5 Cremations
Entombments	0
Grave/Trust Fund Sales	3 Gr/3 TF
Grave Transfers	2
Foundations	3
Place Grass Marker	2

**Cemetery Maintenance**

Cornerstone Cemetery Services completed phase one of the restoration, repair, straightening and cleaning project in School Street Cemetery (180 stones). The product used to clean the stones is an environmentally friendly product called D2, it activates and cleans over a period of 6-9 months with stones gradually returning back to their natural appearance by spring.

A GPR (Ground Penetrating Radar) survey was completed in the Glenwood Cemetery where it was believed we had an inactive waterline, as well as room to add approximately 150 additional graves for full burials. We were also able to confirm there were no burials in the area in question to expand for future burials.

Glenwood Cemetery Fountain is currently up. The base and walls to the fountain have been poured by Paul Putnam who was contracted by the Fountain Working Group. The Fountain Working Group has currently covered the fountain with a temporary cover for the winter months and plans to continue the fountain in the spring with the final touch ups to the base and walls, as well as hooking up water and drain lines as well as the solar and pumps.

Valley Cemetery Fountain base was resealed.

The crews throughout the month continued the rotation of fall cleanup in all cemeteries as well as Colburn Park and Lebanon area greenways. The fall cleanup of all flowers and broken pots were also completed for the end of October deadline.

## **Engineering**

### **CIP Projects**

#### **CSO#23-Contract #11 Mechanic Street Area and Guyer/Young Street Area (phase 2)-Park Construction**

- Numerous meetings with residents on project with regards to finishing work in front of homes
- Clean up has begun on about in residents' yards
- Walked curbing with contractor
- Working on pay applications
- Weekly construction meetings held with Contractor, City, and Reps. Oct and Nov. monthly meetings held with NHDES
- Retaining walls on mechanic Street and Mason Street installed
- Box cutting of roads complete with paving all roads with base-paving, but upper Light Street and Mechanic Street
- Curbing on Mechanic Street
- Driveways, cut in
- Walkways being worked on
- Disbursement request

#### **CSO#23-Contract#12 Ora, Avon, Freeman, Bomhower, Myra, Mascoma, Mechanic and cross-country**

- Wetland application comments were addressed and approved
- Slowly receiving easements
- New easement required and in the process for ability to award and sign contract
- Pay application
- Meeting with NHDOT and contractors for coordination of the Mascoma Bridge over I-89 and CSO#12
- Water, sewer, storm completed on Mechanic Street
- Box Cutting completed on Mechanic Street
- Curbing placed on Mechanic Street
- Water and Sewer mains installed from bridge to Avon on Mascoma Street

- Issues with pockets of ledge so installation took longer than inspected
- Services began being installed

### **Mascoma Street Bridge**

- Contractor ED Swett
- Detour with one-way traffic westbound across bridge with Eastbound traffic being routed by way of High Street until Nov. 11<sup>th</sup>
- Paving completed, bridge rail installed, sidewalks completed
- Traffic was opened to two-way traffic on Nov. 11<sup>th</sup>
- Walk-through was held Nov. 15<sup>th</sup> and punch list generated

### **South Main Street Bridge Project (no Change)**

- Peer review of bridge alternatives completed and submitted to NHDOT
- A meeting with NHDOT, the manager's office and front office to go over City's position on bridge occurred in September
- Will be responding to the meeting notes. Higher height and width but moving the project forward.
- New agreement needs to be generated with NHDOT and signed
- Meeting set for Nov. 22<sup>nd</sup> to discussion on length of Traffic impacts with Police, Fire, Community Members, Manager's office, DPW etc.

### **Sewer interceptor Project**

- Meetings with area businesses
- Work began first week of Nov. and night work began Nov. 7<sup>th</sup>

### **Mechanic Street Project (NO CHANGE)**

- Received finalized agreement with NHDOT and signed by City Manager. Contract sent back for NHDOT final signature and awaiting permission to proceed.
- Approved by G&C
- New scope and fee being developed

### **Engineering General**

- New Engineer Brian Vincent started October 28<sup>th</sup>
- Reviewed and approved Building Permits and Planning Board Development Plans
- Pre-submittal meetings with proposed developers prior to submissions
- Attended meetings with third party construction and planning applications
- Excavation permits
- Pole and Conduit Licensing

- Hillcrest reviewing project
- Altaria Bike path along NH120 completed; working on third party projects, Altaria Bike path, Altaria lot 2, 10, Geokon, Roger house, Tracy street, etc.
- Working with WP on CSO#13 scope -Project design beginning; Working with Housing Authority; Third party Agreements

**Energy and Facilities**

**Solar:**

- Landfill solar is up and connected on the Garage and Recycling Buildings
- Police Station solar is up and will be connected on 11/12/19
- DPW Garage solar is up and connected
- DPW Admin bldg. solar has been installed
- Wastewater Treatment Plant solar is being installed on the salt shed roof now, should be complete by the mid December
- WWTP ground-mount solar will be started when the shed roof solar is complete
- Kilton Library solar is being installed now

**Streetlights:**

- Two LED streetlights have been installed on the Miracle Mile to light up the street in front of LISTEN
- RFP for the streetlight conversion project is scheduled to be released in December

**RECREATION & PARKS**

Program Updates (Participation numbers stayed the same from Sept. - Oct.)

<b><u>Program</u></b>	<b><u>Residents</u></b>	<b><u>Non-Residents</u></b>	<b><u>Total</u></b>
Romp and Stomp Fall Session 1	6	3	9
Romp and Stomp Fall Session 2	11	2	13
Pre-School Soccer	66	28	94
Kindergarten Soccer	38	0	38
1 <sup>st</sup> Grade Soccer	34	0	34
2 <sup>nd</sup> Grade Soccer	32	0	32
3 <sup>rd</sup> /4 <sup>th</sup> Grade Girls Soccer	23	0	23
3 <sup>rd</sup> /4 <sup>th</sup> Grade Boys Soccer	44	0	44
5 <sup>th</sup> /6 <sup>th</sup> Grade Girls Soccer	44	0	44
5 <sup>th</sup> /6 <sup>th</sup> Grade Boys Soccer	24	2	26



7 <sup>th</sup> /8 <sup>th</sup> Grade Girls Soccer	22	10	32
7 <sup>th</sup> /8 <sup>th</sup> Grade Boys Soccer	29	16	45
	Seasons wrapped up in Mid to late October. Note for 2019 is the 8 <sup>th</sup> Grade Boys soccer won both the Cardigan Mountain Soccer Jamboree and the Upper Valley Cup.		
K-2 <sup>nd</sup> Grade Field Hockey	9	0	9
3 <sup>rd</sup> -6 <sup>th</sup> Grade Field Hockey	14	1	15
	Overall both K-2 <sup>nd</sup> and 3 <sup>rd</sup> -6 <sup>th</sup> grade had fun seasons and feedback provided was positive.		
NFL Flag Football	31	7	38
5 <sup>th</sup> -8 <sup>th</sup> Grade Cheerleading	8	0	8
	Late start for cheerleading this season, but overall a very successful program in finding a new coach.		
Wallcrawlers Middle and High School Rock Climbing Teams	14	0	14
Hobo RailRoad	14	6	20
Cadillac Cuisine – Thompson	10	4	14
Fall MRG Walks	7	5	12

Parks Maintenance Project Updates:

Major Projects	Status
Fall Sports Maintenance/Wrap up	On Going
Replacement garage	TBD
Fall park maintenance	Finishing Up
Winter park and trail maintenance	Preparing
MRG Maintenance and Improvements	On Going
Pocket Park by tunnel improvements	Complete

Special Events:

Event	Estimated Attendance
Halloween FunFest	300+
MRG Work Day	25+

Capital Project Updates:

Project	Status
Timken playing fields	Conceptual design complete. CIP process hold for 2021. Next steps are to have wetland scientist walk the land, and Timken have a solar assessment to follow if wetlands are determined in specific areas.

Storrs Hill LED Conversion	Request to see the efficiency of ski guns/pumps to see if there is a cost benefit to upgrading a few new guns each season. (Presently renting 2 newer guns to test efficiency in the upcoming season)
MRG amenities	All benches have been installed, Umbrella Sculpture was returned to original location, Railings by sculpture were started the sealing process, and weeding/trimming was done on a larger work day. One of 3 kiosks were installed, and 2 kiosks will be installed prior to snow fall.
Rusty Berring Skatepark lighting	Design phase. Fundraising 100%. Soil samples taken and delivered to be tested with MW Soils in Charlestown, NH. Results are in and next steps to meet with contractors for electricity and installation process anticipated for June 2020.
Pool Diving well replastering	Pool is complete and winterized as of Mid-October.
Needs assessment	85% completed. Survey done. Focus Groups completed Sept. 10. Public Meeting completed on Sept. 25 at the SAU Auditorium. Waiting for summary and final project completion in October/November.