

**ELECTRIC VEHICLE SUBCOMMITTEE MEETING MINUTES**  
(Subcommittee of the Lebanon Energy Advisory Committee)

**West Meeting Room, CITY HALL**  
**October 7, 2019**  
**3:00 PM**

**MEMBERS PRESENT:** Meghan Butts, Greg Ames, Peter Beardsley, Clifton Below

**MEMBERS ABSENT:** None

**STAFF PRESENT:** None (Tad Montgomery out sick)

**GUESTS PRESENT:** None

**CALL TO ORDER:** Meeting called to order by Meghan Butts at 3:07 PM.

**APPROVAL OF MINUTES:**

Greg moved to accept the 8/15/19 minutes as presented, Peter seconded. Approved unanimously (4-0).

**If any action is taken by the Subcommittee, list motions and votes:**

1. Clifton said that, unlike Eversource, Liberty is not committing to system upgrades for EV charging installation. Clifton mentioned that Tad spoke to a Liberty representative at the 9/27 EV connector meeting. During follow-up discussions, the representative opined that they thought there was sufficient circuit capacity to install L3 charging in the lot behind City Hall but could not commit without a complete engineering study.
2. Clifton will put a distilled copy of Liberty's proposed EV rate case in the SharePoint folder for subcommittee members to review and comment on before the Nov EV subcommittee meeting. Comments are due to the PUC by Nov 20<sup>th</sup>.
3. Delay in City Hall construction has pushed out the solar installation to next year. Will City Hall's L2 charging station be installed now or with solar next year? If next year, where will the City EV charge (Shaun is hoping to sign lease before the end of this year).
4. No discussion of VW Appendix D RFP presentation to City Council, as Tad is out sick. Hope to follow up shortly. Possible Council meeting dates to target for the presentation are 11/6, 11/20, or 12/4.
5. Clifton reported on Bi-State EV Connector Event at Hypertherm on Sept 27
  - a. Revision has partnered with Greenlots/Shell New Energy as installation partner.
  - b. EVSE, LLC from Enfield, CT displayed an L2 station with a motorized deploy/retracting cable.
6. At the 8/15 LEAC meeting, LEAC approved the 2 motions approved by the subcommittee at the prior subcommittee meeting (also 8/15). Clifton reported the motions had been

briefly discussed at a City Council meeting, but they were not on the agenda for in-depth discussion.

**ACTION ITEMS:**

1. Greg – 7/11/18 – Check with Hanover for detailed report (date/time) of charging station use. Est price of a Chargepoint station (purchase and lease).
2. Tad – 7/11/18 – Ask Shaun/Paula if ticket person can survey electric vehicles in public lots around City Hall/Colburn Park. Ask Rick (City electrician) for estimate of 200A panel upgrade upgrade/charger installation costs. Contact Electrify America for status of application.
3. Clifton – 7/11/18 – Contact Itron and Liberty about data network capacity for EV billing. Contact downtown business to gauge interest in sponsoring charging station installations.
4. Meghan – 7/11/18 – Contact Drive Electric NH to attend 8/8 subcommittee meeting.

**NEXT MEETING:**

The subcommittee did not schedule its next meeting.

**ADJOURNMENT:**

A motion was made by Peter to adjourn the meeting at 3:42 PM. The motion was seconded by Greg. The motion was unanimously approved (4-0).

Respectfully submitted,  
Gregory Ames  
Clerk (Recording Secretary)