

FINAL

**LEBANON ENERGY ADVISORY COMMITTEE**  
**THURSDAY, August 15, 2019**  
**WEST MEETING ROOM – CITY HALL**  
**4:00 PM**

**MEMBERS PRESENT:** Clifton Below (Chair), Greg Ames, Meghan Butts, Gene Homicki (Alt.), Woody Rothe

**MEMBERS ABSENT:** Johnathan Chaffee, Karen Hill (Alt. Council Rep.), Peter Beardsley (Alt.)

**STAFF PRESENT:** Tad Montgomery (Energy & Facilities Manager)

**GUESTS:** NONE

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**1. CALL TO ORDER:** Chair Below called the meeting to order at 4:11 PM.

Gene Homicki was appointed voting privileges for Johnathan Chaffee.

**2. ACCEPTANCE OF MINUTES:** • July 18, 2019

*Greg Ames MOVED to approve the July 18, 2019 minutes as amended below.  
Seconded by Woody Rothe.*

**Amendments:** Page 1, Line 27 Add ‘PPA’ after Phase One, Line 32 Add ‘shed’ before building. Line 32 Remove ‘manage,’. Page 2 Line 8 Add ‘Shaun Mulholland asked for feedback regarding the purchase of RECs.’ Line 12 Add ‘-2 before streetlights. Add ‘Liberty proposed tariff at this time’ after streetlights. Line 14 Remove ‘regarding’ and Add ‘that included’ before the AMA. Line 16 Remove ‘The Municipal Aggregation legislation is still pending the Governor’s signature or veto.’ Line 20 Add ‘The Municipal Aggregation legislation is still pending the Governor’s signature or veto.’ Line 20 Add ‘tax credit’ before pledges. Line 20 Remove ‘aggregation’ and Add ‘CDF Grant’. Line 22 Remove ‘this energy and are eligible for a tax credit’ and Add ‘the tax credits.’ Line 26 Add ‘Institute’s’ before Pathways. Line 28 Remove ‘to’ and Add ‘toward implementation of’. Line 45 Add ‘from Liberty’ after numbers and Add ‘electric’ before consumption. Page 3 Line 4 Remove ‘optimistic’ and Add ‘pleased with’. Line 15 Remove ‘energy’ and Add ‘electric’. Line 32 Add Campaign’ after Hundred. Page 4 Line 9 Add ‘MA’ after Amherst. Line 20 Remove ‘Colin’ and Add ‘Golding’.

*\*The Vote on the MOTION passed (5-0).*

**3. BRIEF UPDATES**

**a. EV Subcommittee:**

Meghan Butts updated the Committee on today’s Subcommittee meeting. They have been discussing the State’s RFP for funding. The Committee reviewed a PowerPoint presentation that outlines the intentions of the State. The State is focusing on the major corridors and Lebanon seems to be a strong prospect. The Subcommittee has recently held meetings with two vendors. Two motions were passed by the Subcommittee that will enable them to respond to the State’s RFP. The Committee discussed the process for bringing the Subcommittee’s motions to the City Council.

*Mr. Rothe MOVED that LEAC support the recommendations of the Subcommittee as follows:*

***Meghan Butts MOVED that the Subcommittee recommend to LEAC that we be prepared to respond to the State RFP for installation of L2 and/or L3 charging stations by working with one or more vendor partners. Greg Ames seconded. Approved unanimously (2-0).***

***Greg Ames MOVED that the Subcommittee recommend to LEAC that the City consider signing the Chargepoint-provided MOU, pending legal review that it is non-binding and non-exclusive. Meghan second. Approved unanimously (2-0).***

*Seconded by Mr. Homicki.*

*\*The Vote on the MOTION passed (5-0).*

**b. Solar:**

Mr. Montgomery updated the Committee on the solar projects. He discussed the article he wrote and posted on the City website. It includes the aerial views of the proposed solar arrays. The agreements with ReVision are being reviewed by the lawyer. Mr. Montgomery discussed some of the proposed modifications to the agreements they are working on.

**c. LED Streetlight Conversion Project:**

Chair Below discussed the contract with Liberty Utilities regarding the LED streetlight conversion. He discussed the Liberty Utilities' tax implications to own the streetlights. After discussions, Liberty Utilities has agreed to allow the City to own the streetlights. The City Manager asked to get an RFP ready while they wait for the final contract.

Mr. Montgomery discussed the proposed streetlight removals that were reviewed and visited with the City Manager. They are completing the list of the final inventory of streetlights. The members discussed getting the warmer 3000K LED lights instead of the 4000K lights that were initially proposed.

**4. ENERGY & FACILITIES MANAGER REPORT**

Mr. Montgomery said the Storrs Hill light conversion is not economically feasible and therefore it will not move forward. He discussed the energy efficiency incentives that are available from Liberty Utilities. Burners and boilers that are biodiesel capable have been approved in the specifications for the renovations at the Police Station and the Lebanon Library. They discussed the use of sludge for energy production. The landfill gas project has received one proposal from a contractor and other contractors are starting to come forward. Energy audits of City buildings were discussed. He is busy projecting the energy costs for the upcoming year.

**5. LGO GHG (Local Government Operations Green House Gas) REPORT**

**a. Presentation to City Council by UNH Sustainability Fellow**

The presentation to the City Council went well. Mr. Goodwin and the UNH Fellow gave a PowerPoint presentation that included historical information and current statistics. Chair Below reviewed a draft of that presentation with the Committee members.

**b. Next Steps**

None were discussed.

**6. COMMUNITY CHOICE (Municipal) AGGREGATION & IMPLICATIONS OF ENACTMENT OF SB 286**

The Subcommittee met this week. Samuel Golding and Henry Herndon came to the meeting and gave a presentation. The big picture reflects trying to move to a new level of aggregation based on the work and measures that other communities have enacted. A recent analysis of NH communities, that included the needs and energy sources of NH communities, brought together useful information. Chair Below discussed a software platform that could generate substantial integral data that will be helpful to move forward. He is continuing to meet with other community partners. The intent is to develop a path forward to develop Lebanon Community Power. Hanover is the first partner that Lebanon will seek out. The goal is to save on energy costs, become greener and more sustainable.

**7. REPORTS & NOTICES of energy related Conferences, Webinars, and Events:**

Ms. Butts discussed the grant that Advance Transit received for three new electric buses. The buses can operate in New Hampshire. Chair Below discussed the option to charge the buses behind a meter at the landfill gas site. This will potentially be advantageous for Advance Transit. There might be a business case for building the charging facility there. Ms. Butts is working on other grants with Advance Transit.

Mr. Ames reminded the Committee of the EVExpo that is coming up.

The Municipal Aggregation Subcommittee is scheduled for 8/25, but the date is going to be changed.

Chair Below announced he is appointing himself to the EV Subcommittee.

Mr. Rothe said he has been unable to recruit a high school student to this Committee.

**8. OPEN TO THE PUBLIC:** None

**9. FUTURE AGENDA ITEMS:** None

**10. NEXT MEETING DATE:** Thursday, September 19, 2019

**11. ADJOURNMENT:**

*Greg Ames MOVED to adjourn the meeting at 5:36 PM.*

*Seconded by Mr. Woody Rothe.*

*\*The Vote on the MOTION passed unanimously (5-0).*

Respectfully Submitted,  
Linda Billings  
Recording Secretary