



MINUTES
ECONOMIC DEVELOPMENT COMMISSION
WEDNESDAY, APRIL 22, 2020
REMOTE VIA MICROSOFT TEAMS
4:00PM

[LebanonNH.gov/Live](https://lebanonnh.gov/live)

1. CALL TO ORDER:

- The April 22, 2020 Economic Development Commission Meeting is hereby called to order at 4:03 PM
- Present on the Commission virtually: Chairman Steve Whitman, Vice Chairman William Dunn, Assistant Mayor Clifton Below, David Newlove. Councilor Karen Liot-Hill, Chip Brown were having technical difficulties and later joined the meeting. Dan Nash had technical difficulties and was unable to join the meeting. Executive Director Tracy Hutchins joined the meeting at the tail end as was participating in a virtual meeting with the BEA and the other chambers of commerce in the State.
- Staff participating: City Manager Shaun Mulholland, Planning & Development Director David Brooks

2. ACCEPTANCE OF MINUTES:

- William Dunn made a motion to accept the minutes of February 26, 2020, second by Clifton Below. Motion passed by roll call vote.

3. DISCUSSION ITEMS:

- A motion was made by William Dunn to appoint Chip Brown to the Downtown Re-Development Subcommittee, second by Clifton Below. Motion passed by roll call vote.
- The Commission discussed the 2017 ADG report regarding the impacts of development in the City on the tax rate. There was discussion as to whether the City should conduct a new enhanced study. The consensus was not to pursue a request for funding for a new study considering the economic situation.
- Discuss the number of employment vacancies at DHMC. Chip Brown stated that he did not have the information necessary from DHMC to discuss this issue at this time due to the COVID-19 circumstances.
- Review the RVCC Feasibility Study. The study has not been provided by Shelley Hadfield. This matter will be addressed at a later date.
- Review the W. Lebanon Charrette Report. David Brooks conducted a high level summary of the Charrette report. The EDC will be part of a larger committee to discuss improvements to W. Lebanon. Shaun Mulholland and David Brooks will develop action items to move the process forward.
- Discuss the impacts of COVID-19 on the local economy and recovery strategies. Shaun Mulholland provided an overview of the situation and some examples of the issues being faced. He suggested that while we continue long term planning

the EDC needs to focus on shorter term economic disaster response and recovery.

4. FUTURE AGENDA ITEMS:

The next meeting will focus on economic disaster recovery plans.

5. NEXT MEETING DATE:

- Wednesday, May 27, 2020

6. OTHER BUSINESS:

7. ADJOURNMENT.

Clifton Below made a motion to adjourn at 5:08 PM, second by William Dunn. Motion approved by roll call vote.

Due to the current situation with the COVID-19 Pandemic, the City of Lebanon is offering its meetings via Microsoft Teams. Members of the public are encouraged to attend by going to LebanonNH.gov/Live where you will find instructions on how to enter the meeting. Members of the public will be able to participate and ask questions through the Microsoft Teams software or by phone. Please visit LebanonNH.gov/Live for full details.

THE AGENDA, IN ITS ENTIRETY IS AVAILABLE ON THE CITY'S WEBSITE AT LEBANONNH.GOV