

FINAL

**CITY OF LEBANON  
CITY COUNCIL  
Minutes, Organizational Meeting, March 27, 2019  
City Hall – Council Chambers  
7:00 P.M.**

**MEMBERS PRESENT:** Mayor Suzanne Prentiss, Assistant Mayor Tim McNamara, Councilors Clifton Below, Karen Liot Hill, Shane Smith, Jim Winny and Karen Zook

**MEMBERS ABSENT:** Bruce Bronner, Erling Heistad

**STAFF PRESENT:** Shaun Mulholland (City Manager) and Sandra Allard (City Clerk)

---

Mayor Prentiss called the meeting to order at 7:00 PM.

**1. PLEDGE OF ALLEGIANCE**

Councilor Winny led the Council in the Pledge.

**2. PUBLIC FORUM**

Mayor Prentiss made the Public Forum announcement.

**3. OPEN TO PUBLIC**

Councilor Hill said it has been her pleasure to work with Mayor Prentiss and thanked the Mayor for her service. The other councilors echoed the same words of high regard.

No members of the public spoke at this time.

**4. SEATING OF THE NEWLY ELECTED AND RE-ELECTED COUNCILORS**

The following City Councilors were officially seated: Suzanne Prentiss, Ward 1; Shane Smith, Ward 2; Clifton Below, Ward 3; Karen Liot Hill, At-Large.

**5. SWEARING IN OF ENTIRE COUNCIL**

Ms. Allard conducted the swearing in of the Council.

**6. NOMINATION AND ELECTION OF TEMPORARY CHAIR**

*Suzanne Prentiss nominated Councilor Winny to serve as Temporary Chair. Seconded by Councilor Smith. Hearing no further nominations, the nominations were closed.*

*\*Councilor Winny was elected 7-0.*

**7. NOMINATION AND ELECTION OF MAYOR AND ASSISTANT MAYOR**

Chair Winny asked for nominations for the position of Mayor.

*Councilor Smith nominated Tim McNamara for the position of Mayor. Seconded by Councilor Prentiss. Hearing no further nominations, the nominations were closed.*

***\*Councilor McNamara was elected 7-0.***

Mayor McNamara asked for nominations for the position of Assistant Mayor.

***Councilor Prentiss nominated Councilor Below for the position of Assistant Mayor. Seconded by Councilor Zook. Hearing no further nominations, the nominations were closed.***

***\*Councilor Below was elected 7-0.***

## **8. NEW BUSINESS**

### **A. Adoption of Council Rules**

***Councilor Winny MOVED that the Lebanon City Council adopt the Council Rules as presented in the March 27, 2019 agenda packet. Seconded by Councilor Smith.***

***\*The MOTION passed 7-0.***

## **9. MAYORAL APPOINTMENTS OF COUNCILORS TO BOARDS & COMMITTEES**

City Clerk Sandi Allard said a current list of board and committee assignments was distributed. The Mayor will solicit input from the Councilors regarding those assignments. The Mayor will inform Ms. Allard of any changes that need to be made within the next few weeks.

## **10. ADJOURN**

Mayor McNamara thanked the Councilors for their vote of confidence. He spoke of his family's history of serving the City. He doesn't have any new goals for the Council and will continue to operate on the path they have started. He asked the Councilors to continue to operate in the civil manner that they have established: civility with one another, with the public and with the staff. His goal is to help facilitate the team work of the Councilors. Assistant Mayor Below said he looks forward to assisting the Mayor in helping the Council continue with their work.

The Councilors discussed the need to be able to participate in meetings by conference call. They will consider reviewing the Council Rules to allow Councilors to call in and participate in votes, as allowable by law.

***Councilor Hill moved for adjournment. Seconded by Councilor Winny.***

***\*The MOTION passed unanimously, (7-0).***

***The meeting was adjourned at 7:10 PM.***

Respectfully Submitted,

Linda Billings  
Recording Secretary