

**FINAL**

**CITY OF LEBANON  
CITY COUNCIL**

Minutes, Regular Session, March 20, 2019  
City Hall – Council Chambers  
7:00 P.M.

**MEMBERS PRESENT** Mayor Suzanne Prentiss, Assistant Mayor Tim McNamara, Councilors Clifton Below, Bruce Bronner, Erling Heistad, Karen Liot Hill, Shane Smith, Jim Winny, and Karen Zook

**MEMBERS ABSENT** None

**STAFF PRESENT** Shaun Mulholland (City Manager), Paula Maville (Deputy City Manager), Sandra Allard (City Clerk), Christina Hall (City Engineer), Chris Christopoulos, (Fire Chief and Interim Airport Manager), Kelly Crate (Administrative Services Manager)

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Mayor Prentiss called the meeting to order at 7:00 PM.

**1. PLEDGE OF ALLEGIANCE:** Councilor Bronner led the Council in the Pledge.

Mayor Prentiss called for a moment of silence for the victims of the mass shooting in New Zealand.

**2. PUBLIC FORUM:** Mayor Prentiss made the Public Forum announcement.

**3. OPEN TO PUBLIC:** No comments put forth by the public.

Mayor Prentiss congratulated Jeff Clattenburg for being the Captain of the Fire Team and winning the CHaD Battle of the Badges.

Councilor Liot Hill congratulated the City Clerk and her staff for another successful election.

**4. RESOLUTIONS**

There were no resolutions.

**5. ACCEPTANCE OF MINUTES**

- March 6, 2019 (Regular Session)
- March 14, 2019 (Canvass of the Vote)

*Councilor Below MOVED to approve the Minutes as presented in the March 20, 2019 agenda packet with amendments to the March 6, 2019 Minutes.*

*Seconded by Councilor Heistad.*

Amendments: Page 4, Line 3 Add 'Heistad' after Councilor.

*\*The vote on the MOTION passed unanimously (8-0-1). Councilor Bronner abstained.*

The March 14, 2019 minutes were not revised.

**6. APPOINTMENTS**

- **Downtown Lebanon TIF Advisory Board: Council Representative**

Mayor Prentiss appointed Councilor Smith to the TIF Board. She thanked Councilors Liot Hill and Below for their interest and vigorous discussions.

- **Zoning Board of Adjustment**

Councilor Liot Hill interviewed N. Jonathan Peress (Regular Member) and found him to be an appropriate candidate and spoke of his qualifications and his previous record of serving the City.

*Councilor Liot Hill nominated N. Jonathan Peress for appointment to a regular position on the Zoning Board of Adjustment for a Three-year term (3/19-3/22).*

*\*The appointment was approved (9-0).*

Councilor Liot Hill interviewed Paul McDonough (Alternate Member) and said his background in law and his analysis abilities would be beneficial for the position.

*Councilor Liot Hill nominated Paul McDonough for appointment to an alternate position on the Zoning Board of Adjustment for a Three-year term (3/19-3/22).*

*\*The appointment was approved (9-0).*

Councilor Zook interviewed Jeremy Katz (Alternate Member) and found him to be an appropriate candidate. He has been observing the Board and reviewing the recent work of the Board.

*Councilor Zook nominated Jeremy Katz for appointment to an alternate position on the Zoning Board of Adjustment for a Three-year term (3/19-3/22).*

*\*The appointment was approved (9-0).*

- **Pedestrian and Bicyclist Advisory Committee**

Councilor Liot Hill interviewed Marie McCormick (Regular Member) and said her past work with the Committee has been extensive and passionate. Her willingness to take on new responsibilities as the CHaMP and her background in collecting and processing data would benefit the Committee.

*Councilor Liot Hill nominated Marie McCormick for reappointment to a regular position on the Pedestrian and Bicyclist Advisory Committee for a Three-year term (3/19-3/22).*

*\*The appointment was approved (9-0).*

Councilor Smith interviewed Colin Smith (Regular Member) and said his past work with the Committee has been extensive for many years. Several councilors spoke in support of his appointment.

*Councilor Smith nominated Colin Smith for reappointment to a regular position on the Pedestrian and Bicyclist Advisory Committee for a Three-year term (3/19-3/22).*

*\*The appointment was approved (9-0).*

- **Heritage Commission**

Councilor Smith interviewed Morgan Swan (Alternate Member) and said his professional background would be an addition to the Commission. He was supported by several other Councilors.

***Councilor Smith nominated Morgan Swan for appointment to an alternate position on the Heritage Commission for a Three-year term (3/19-3/22).***

***\*The appointment was approved (9-0).***

- **Arts & Culture Commission**

Mayor Prentiss spoke to the balance of membership based on the nominations for appointment and would like to modify the applicant list. The Mayor suggested waiting until a better balance of the arts is available. The interviews were conducted by Councilors Heistad and Winny. Councilor Heistad said there were not as many applicants as they would have liked to start the new committee. For example, there were no applicants from the 2 and 3 dimensional arts. Other councilors gave their opinions and felt that all the arts would be adequately represented based on the experience and interests of the applicants. Councilors moved forward with the appointments.

The March 20, 2019 agenda packet included the written interview notes with recommendations for the following applicants:

Rebecca Foster; Devin Wilkie; Jessica Giordani; Ben Van Vliet; Amy Dingley; and Sherry Fiore. Councilor Heistad read into the record the recommendation for Joe Clifford.

Councilors Winny and Heistad interviewed the applicants and they are supportive of the members who have applied. They are willing to move forward and also willing to postpone these nominations if the other Councilors determine it is in the best interest of the Commission.

Councilor Liot Hill said the new EVEC appointment to the Board will be familiar with the visual and tactile arts. Councilor Zook said the Heritage Commission has appointed Robert Welsch who has experience with museums. Because the nominations are rotating appointments, there is opportunity to regain the balance of memberships in the future if necessary.

***Councilor Winny nominated Rebecca Foster (Ward 1 for 3/19-3/20); Devin Wilkie (Ward 2 for 3/19-3/21); Jessica Giordani (Ward 3 for 3/19-3/22); Ben Van Vliet (Community Art Rep, Upper Valley Music Center for 3/19-3/20); Joe Clifford (Community Art Rep., Lebanon Opera House for 3/19-3/20); Amy Dingley (Community Art Rep., Upper Valley Music Center for 3/19-3/20); Sherry Fiore (Alternate for 3/19-3/22) for appointment to positions on the Arts & Culture Commission.***

***\*The appointments were approved (8-0). Mayor Prentiss abstained.***

**7. PUBLIC HEARING ITEMS: None**

**8. OLD BUSINESS**

**A. Presentation of Second Reading, Ordinance #18, Salary Plan, Article III, Bargaining Unit Employees**

**BACKGROUND**

The Council is being asked to amend Ordinance No. 18, Salary Plan, Article III, Bargaining Unit Employees to strike reference to “Teamsters Local #633” throughout the document, as the Lebanon Professional, Administrative, Salaried Employees (LPASE) Bargaining Unit has disaffiliated with the Teamsters Group; and to add the position of Cemetery Sexton Grade 9, to the Table of Salary Grades for LPASE.

The position of the Cemetery Sexton has been created in support of the proposed amendments to City Code Chapter 46, Cemeteries. In brief, the position, working with the newly established Board of Cemetery Trustees, will be responsible for the coordination of the rules, regulations, and supervision for the operation and use of municipal cemeteries in the City of Lebanon.

Amending Ordinance No. 18, Salary Plan requires *three separate presentations* (see City Charter subsections 419:22, 419:24, 419:25, 419:52) followed by a public hearing and the vote of at least two-thirds (2/3) of all members of the City Council – six (6) members – to adopt.

**ACTION**

***Councilor Winny MOVED, that the Lebanon City Council acknowledges the second of three presentations to amend Ordinance No. 18, Salary Plan, as follows:***

- 1. Striking the reference to “Teamsters Local #633” throughout the document; and***
- 2. Adding the position of Cemetery Sexton, Grade 9, to the Table of Salary Grades for the Lebanon Professional, Administrative, Salaried Employees (LPASE) Bargaining Unit. Seconded by Assistant Mayor McNamara.***

Assistant Mayor McNamara said he is pleased they are moving forward with the ability to hire a sexton for the cemeteries. Spring is approaching, and it is time to have this position in place.

***\*The vote on the Motion passed unanimously (9-0).***

Changes to the Table of Salary Grades are shown in ~~strikeout~~ and red italics type.

**~~Teamsters Local #633/~~Lebanon, Professional and Salaried Employees**

APPENDIX B -		9 Salary Grades							2.6%
Grade	Position Title	Minimum							Maximum
		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	
6	Branch Librarian Coordinator	\$24.20	\$25.21	\$26.22	\$27.23	\$28.25	\$29.22	\$30.24	
7	Field Inspector	\$25.18	\$26.22	\$27.26	\$28.31	\$29.34	\$30.38	\$31.47	
8	Code/Health Inspector	\$25.68	\$26.75	\$27.80	\$28.87	\$29.94	\$31.00	\$32.11	
	Real Estate Appraiser II	\$25.68	\$26.75	\$27.80	\$28.87	\$29.94	\$31.00	\$32.11	
	Associate Planner	\$1,027.37	\$1,070.00	\$1,112.33	\$1,154.80	\$1,197.60	\$1,240.00	\$1,284.40	
	Young Adult Librarian	\$1,027.37	\$1,070.00	\$1,112.33	\$1,154.80	\$1,197.60	\$1,240.00	\$1,284.40	
9	Communication Supervisor	\$27.73	\$29.35	\$30.96	\$32.59	\$34.21	\$35.82	\$37.45	
	<del>Cemetery Sexton</del>	<del>\$27.73</del>	<del>\$29.35</del>	<del>\$30.96</del>	<del>\$32.59</del>	<del>\$34.21</del>	<del>\$35.82</del>	<del>\$37.45</del>	
	Maintenance Superintendent	\$27.73	\$29.35	\$30.96	\$32.59	\$34.21	\$35.82	\$37.45	
	Children's Librarian	\$1,109.32	\$1,174.11	\$1,238.48	\$1,303.60	\$1,368.40	\$1,432.80	\$1,498.00	
	Recreation Program Coordinator	\$1,109.32	\$1,174.11	\$1,238.48	\$1,303.60	\$1,368.40	\$1,432.80	\$1,498.00	
	Systems Librarian	\$1,109.32	\$1,174.11	\$1,238.48	\$1,303.60	\$1,368.40	\$1,432.80	\$1,498.00	
10	Utilities Maintenance Superintendent	\$30.52	\$32.29	\$34.06	\$35.85	\$37.61	\$39.39	\$41.17	
	Wastewater Treatment Superintendent	\$30.52	\$32.29	\$34.06	\$35.85	\$37.61	\$39.39	\$41.17	
	Water Treatment Superintendent	\$30.52	\$32.29	\$34.06	\$35.85	\$37.61	\$39.39	\$41.17	
	Administrative Services Manager	\$1,220.45	\$1,291.42	\$1,362.40	\$1,433.37	\$1,504.35	\$1,575.34	\$1,646.96	
	Airport Operations Supervisor	\$1,220.45	\$1,291.42	\$1,362.40	\$1,433.37	\$1,504.35	\$1,575.34	\$1,646.96	
	Assistant Recreation Director	\$1,220.45	\$1,291.42	\$1,362.40	\$1,433.37	\$1,504.35	\$1,575.34	\$1,646.96	
	Code Enforcement Director	\$1,220.45	\$1,291.42	\$1,362.40	\$1,433.37	\$1,504.35	\$1,575.34	\$1,646.96	
	Fire Marshal	\$1,220.45	\$1,291.42	\$1,362.40	\$1,433.37	\$1,504.35	\$1,575.34	\$1,646.96	
	GIS Coordinator	\$1,220.45	\$1,291.42	\$1,362.40	\$1,433.37	\$1,504.35	\$1,575.34	\$1,646.96	
	Senior Planner	\$1,220.45	\$1,291.42	\$1,362.40	\$1,433.37	\$1,504.35	\$1,575.34	\$1,646.96	
	11	City Engineer	\$1,342.40	\$1,420.67	\$1,498.93	\$1,577.20	\$1,655.46	\$1,733.75	\$1,812.02
City Planner		\$1,342.40	\$1,420.67	\$1,498.93	\$1,577.20	\$1,655.46	\$1,733.75	\$1,812.02	
12	City Assessor	\$1,368.71	\$1,448.63	\$1,528.53	\$1,608.43	\$1,688.33	\$1,768.24	\$1,848.19	
	Deputy Fire Chief	\$1,368.71	\$1,448.63	\$1,528.53	\$1,608.43	\$1,688.33	\$1,768.24	\$1,848.19	
	Energy & Facilities Manager	\$1,368.71	\$1,448.63	\$1,528.53	\$1,608.43	\$1,688.33	\$1,768.24	\$1,848.19	
	Information Systems Manager	\$1,368.71	\$1,448.63	\$1,528.53	\$1,608.43	\$1,688.33	\$1,768.24	\$1,848.19	
	Police Lieutenant	\$1,368.71	\$1,448.63	\$1,528.53	\$1,608.43	\$1,688.33	\$1,768.24	\$1,848.19	
	Solid Waste Manager	\$1,368.71	\$1,448.63	\$1,528.53	\$1,608.43	\$1,688.33	\$1,768.24	\$1,848.19	
13	Maintenance Manager	\$1,398.33	\$1,477.79	\$1,559.23	\$1,640.69	\$1,722.12	\$1,803.57	\$1,885.02	
14	Police Captain	\$1,424.82	\$1,507.72	\$1,590.79	\$1,673.87	\$1,756.96	\$1,840.06	\$1,923.17	

## **B. WESTBORO YARD**

Mayor Prentiss stated:

- The Governor has included in his proposed budget, under Capital Improvements for revitalization fund, the sum of \$577K for the demolition of four (4) buildings in the Westboro Yard. The City has made an in-kind commitment (\$287K) for removal of materials from the site for disposal and purchased the house on the corner of the property in order to secure reasonable access to Westboro Yard.
- The City Manager has gone to the State to appeal for this project.
- Mayor Prentiss will be talking to the delegation, Executive Councilor Cryans and the Governor, to speak to this issue as there have been some issues raised at the State level. This is not a fluff project, rather the State needs to take care of its own property. No other property owner would be allowed to keep the property in such disarray within the City of Lebanon. The Mayor is hoping that consistent involvement will continue to move this forward.

## **9. NEW BUSINESS**

### **A. ORDINANCE #2019-03 CEMETERIES**

Discussion and set Public Hearing for April 3, 2019: Ordinance #2019-03 to repeal and replace City Code Chapter 46, Cemeteries

### **BACKGROUND**

Paula Maville (Deputy City Manager) and Sue Painter (Chair of Board of Cemetery Trustees) spoke on behalf of the Ordinance. Ms. Maville referenced other members of the Board and staff who were present in the room and said all put forth great effort to bring forth the new ordinance. The Cemetery Trustees have been working diligently with members of City Staff to reformat the contents and review and update the language to incorporate long-needed changes and clarifications. When all was said and done, the amount of reformatting, rewording, and additional proposed language resulted in the request to repeal and replace rather than to simply amend the Chapter. The revised language has received legal review and a formal opinion will be available for the public hearing.

### **ACTION**

*Assistant Mayor McNamara MOVED, that the Lebanon City Council hereby schedules a public hearing for Wednesday, April 3, 2019, beginning at 7:00 pm in Council Chambers, City Hall, for the purpose of receiving public input and taking action on proposed Ordinance #2019-03, to repeal and replace City Code Chapter 46, Cemeteries. Seconded by Councilor Winny.*

### **DISCUSSION**

Councilor Liot Hill asked for clarification about the fees. The new fees are based on a survey of what other communities are doing. Perpetual Care agreements were discussed. When the existing perpetual trust fund was established, only interest on the fund can be drawn to cover costs of maintenance. This will remain intact for existing perpetual care agreements. They intend to move forward on new perpetual care agreements where the funds will go into a maintenance fund to take care of the cemeteries. The Board will be looking into maintaining the graves where there are no relatives to maintain a grave. In the future, they will be tracking heirs to maintain the plots. The City is not intending to be responsible for graves, plots and stones unless there are no other options.

*\*The vote on the Motion passed unanimously (9-0).*

## **B. ORDINANCE #2019-04 EXCAVATIONS**

Discussion and Set Public Hearing for May 1, 2019: Ordinance #2019-04 to amend City Code Chapter 152, Streets and Sidewalks, Article II, Excavations

### **BACKGROUND**

Ordinance #2019-04 proposes amendments to the City’s Excavation Regulations (City Code Chapter 152, Streets and Sidewalks, Article II, Excavations). Amendments include but are not limited to: additional definitions; an increase in the application fee; the imposition of a Roadway Degradation Fee and “Greenbelt” Excavation Fee; general language clarifications; and new language regarding the Protection of Streets and Sidewalks, which limits the type of work that can take place in public ways where pavement is less than seven (7) years old.

Legal review of the proposed amendments is required and will be completed in advance of the public hearing, which is being requested to take place in May.

Christina Hall, City Engineer, spoke on behalf of the ordinance. She spoke to the degradation that occurs when the asphalt is disrupted due to construction, such as utility work. Structural (no longer able to carry the load) and functional (smooth and safe riding surface) failures occur when the roadway is disrupted. These excavations shorten the life of the roadway. They are proposing a degradation fee to recover the costs for the decreased life span of the road. Fees will be paid by any contractor, resident, public or private utility. The fees will be calculated based on the size of the cut in the roadway. There will be no fees charged to the City for City services.

The Councilors asked how this will be handled for homeowners, who, for example, have a clog in their sewer line. Their fees could be in the range of \$750 to \$2250 if the roadway is less than 7 years old. Residents can do a bond, do a letter of credit or pay by check. They discussed the cost for bonds. It was agreed that this is a good idea for new construction but there is empathy for the current homeowner who has an emergency. This fee could be a hardship in situations that are not the fault of the homeowner. As this ordinance is written, perhaps there could be some modifications to sewer lines and driveways that will be impacted by this ordinance. It is apparent that failure happens to the streets. Perhaps driveway aprons can be redefined to protect the homeowners.

The Councilors discussed if this will apply to State roads within the Urban Compact or any roads that are other than City owned. They discussed that roads are not repaved very often, and seven years does not cover the life of a road. The City is proposing adopting the seven-year national standard. They asked if there is an estimate of what the fees would amount to in a year. It is not going to be a substantial amount, but it will be necessary to create a special revenue fund to be used for these repairs.

The Councilors said there are different fees for residents, non-residents and commercial fees for different services within the City. Perhaps the application fee can be reduced, not the fee for maintaining the road. Some residents have benefited from the CSO projects, and other residents will have a burden whereas some residents will not have the burden

### **ACTION**

*Assistant Mayor McNamara MOVED, that the Lebanon City Council hereby schedules a public hearing for Wednesday, May 1, 2019, beginning at 7:00pm at the Lebanon Middle School Cafeteria, 3 Moulton Avenue, for the purpose of receiving public input and taking action on proposed Ordinance #2019-04, to amend City Code Chapter 152, Streets and Sidewalks, Article II, Excavations. Seconded by Councilor Bronner.*

### **DISCUSSION**

Ms. Maville said this still has to go out for legal review and said if the Councilors would like to see the potential language changes incorporated into the document, she wants to make sure they have enough time to complete the revisions before it goes to public hearing. It will take time to revise the language, have the Council review it again and send it out for legal review.

***Councilor Below MOVED to table the motion. Seconded by Councilor Liot Hill.***

***\*The vote on the Motion passed unanimously (9-0).***

Ms. Maville noted the Councilors discussed changes to the language and fees for driveway aprons and asked for confirmation regarding the proposed changes to fees for other situations. The Board discussed reduced application fees for situations that are emergencies. They said that an emergency is hard to define. The Mayor asked if Staff could research the language that other communities have adopted to accommodate fees in emergency situations and for residents where the fees are a financial burden. The Councilors said the reduced fees aren't for new connections, new construction, or commercial properties. They differentiated an existing service connection from redevelopment, saying they didn't intend to reduce fees for redevelopment. Mr. Mulholland said one community allows the Department of Public Works to waive fees, and suggested there is concern for making those decisions and guidelines would be necessary to make those decisions. Staff will work on language that offers protection to homeowners yet still allows the City to protect the roads.

#### **C. APPROPRIATION – SNOW REMOVAL EQUIPMENT STORAGE BUILDING**

Discussion and set Public Hearing for April 17, 2019: Appropriation in the amount of Fifteen Thousand Two Hundred Eighty Dollars (\$15,280) for transfer from the Municipal Airport Fund to the Airport Capital Improvements Fund for the expansion of the Snow Removal Equipment Storage Building

#### **BACKGROUND**

The City Council is asked to schedule a public hearing for April 17, 2019 for the purpose of receiving public input followed by action to authorize the appropriation of \$15,280 for transfer from the Municipal Airport Fund to the Airport Capital Improvements Fund as an additional contribution by the City toward the Snow Removal Equipment Building Expansion Project. The appropriation is expected to be paid for through current resources.

Chris Christopoulos (Fire Chief and Interim Airport Manager) spoke to the ordinance. He discussed the original plan (2007) which included an apartment and a kitchen as part of the original design. In 2017-18 this project was modified and brought back as a capital project for the airport. The City funded \$60,000 toward the construction engineering plan and design.

There is currently a window of opportunity to do this building and not repay the FAA. In conversation with the FAA, they have been allowed to submit a grant application by mid-May to move this forward. The engineering and design costs are in the \$99,000 range because of the short time frame. He said it looks like the budget is short about \$15,280 and is requesting to move the funds from the current operating budget to the capital budget. There will be no new impact on the tax payers.

#### **ACTION**

***Councilor Below MOVED, that the Lebanon City Council hereby schedules a public hearing for Wednesday, April 17, 2019, beginning at 7:00 pm in Council Chambers, City Hall, for the purpose of receiving public input followed by action to appropriate \$15,280 for transfer from the Municipal Airport Fund to the Airport Capital Improvements Fund for the expansion of the Snow Removal Equipment Storage Building. Seconded by Councilor Liot Hill.***

***\*The vote on the Motion passed unanimously (9-0).***

**D. BANK STREET BALLFIELDS**

Authorization for City Manager to negotiate and enter into a lease agreement with Execusuite, LLC for use of Bank Street Ballfields (former Junior High)

**BACKGROUND**

The School District sold the property to Execusuite, LLC several years ago. The owners of Execusuite have allowed the City’s Parks & Recreation Dept. to utilize the fields without fee. The City has maintained the fields during the periods of the year when they are being used by the City. The owners have asked that the fields be leased for a fee. The City Manager has worked with the owner to negotiate a proposed lease agreement which would allow use of the fields for the City’s youth and adult athletic activities.

The City Manager requests that the Council authorizes him to negotiate and execute a lease agreement with Execusuite, LLC for a period from April 1st, 2019 through March 30th, 2021 as proposed for use of the Bank St. athletic fields.

The proposed lease agreement would be for a two-year period. The cost for the first year would be **\$12,000**. The cost for the second year would be increased by 3% to **\$12,360**. The City would still be responsible for maintaining the fields. Participants using the fields would be required to park in the Geokon parking lot on the other side of the Northern Rail Trail. Stipulations in the sale of that property to Geokon allow for use of that parking area for this purpose.

**ACTION**

*Councilor Bronner MOVED that the Lebanon City Council hereby authorizes the City Manager to enter into and execute a lease agreement in the amount of \$24,360 with Execusuite, LLC for a two-year term to permit the continued use of the field space located at 75 Bank Street, Lebanon. Seconded by Councilor Liot Hill.*

**DISCUSSION**

Mayor Prentiss said the City is almost obligated to enter into this agreement for the use of the fields. Other Councilors also felt that the City has their back against the wall. Councilor Liot Hill said the people of Lebanon have had good use of the fields for several years and the School Board was remiss in not using more foresight.

*\*The vote on the Motion passed unanimously (9-0).*

**10. REPORTS**

**A. CITY MANAGER**

- The City closed on the sale of the Fortune Street property yesterday. It will be revitalized, and taxes will be collected.
- Legislative Update: HB 641 is scheduled for a work session on 3/27/2019.
- PFAS rules were discussed during a public hearing. It’s important for the City to be active as it relates to the City’s landfill.
- Councilor Below discussed two bills he has been working on. One is a minor bill regarding meter data that can be used for research. A bigger set of bills largely moved forward to increase the cap for net metering, which will enable storage systems for off peak systems. One other piece is to enable a more direct peer to peer sale of energy on the grid. It will treat distributed energy resources as reducers, which is beneficial to the energy companies as well as the treatment of resources as load reducers and reduce the cost of load payers.

- It is not likely that the streetlight project will be installed this year. The City is going to move forward on the removal of the streetlights that are deemed unnecessary. The new additional street lights will be determined later. Councilor Below is optimistic that this may move forward more quickly, as Liberty Utilities has a model to follow.
- The Town of Cornish is requesting to use the City of Lebanon landfill. There are some issues and capital costs that need to be vetted before they are answered. Lebanon rates are a reduced rate and once the landfill space is filled this could be more expensive.
- City administration has met with the FAA and the DOT. They will not put forward a new safety plan for the next three years. It is not recommended that changes be made to the airport until the uncertainty about the products have had further review.
- A pavement scanning project is being setup to determine the quality of the Lebanon roads.
- Route 12 dry bridge has some serious issues with the DOT. The DOT is back to wanting a more expensive project. There are some engineering ideas that need further review. This could delay the project. The Councilors asked about the Tuck students' proposal to do a rail with trail option. There are many ongoing issues that have to be sorted out first.
- In May legal counsel will be meeting with City Council regarding how the sewer capacity issue may be updated and changed. The limitation is now extended until July and they would like to extend it to January to prepare more options.
- Mechanic Street/Slayton Hill roundabout is back on the slate schedule for 2029. The City is not ready to compromise on it currently.
- A record management system software application has been chosen and it is on schedule. The City Clerk is handling it and doing a good job.

Councilor Liot Hill complimented the City Manager on the way he handled the meeting on Monday.

**B. COUNCIL REPRESENTATIVES TO OTHER BODIES:** None

**11. FUTURE AGENDA ITEMS:** None were discussed.

**12. NON-PUBLIC SESSION**

- Per RSA 91-A:3.II(d)

*Assistant Mayor McNamara MOVED to go into non-public Session per RSA 91-A:3.II(d) consideration of the acquisition, sale or lease of real or personal property. Seconded by Councilor Winny.*

**Roll Call Vote: Councilors Below-yes, Bronner-yes, Liot Hill-yes, Heistad-yes, McNamara-yes, Prentiss-yes, Smith-yes, Winny-yes, Zook-yes.**

*\*Vote on MOTION was unanimous in favor. (9-0)*

**Special session was entered at 9:07 PM.**

City Manager Mulholland was present for the non-public session.

Potential Sale of Surplus City Property Identified as Tax Map 49, Lot 19 was discussed.

*Motion by Councilor Winny to go out of non-public session. Seconded by Councilor Smith.*

*\*Vote on MOTION was unanimous in favor. (9-0)*

**Council went out of non-public session at 9:16 PM.**

**13. ADJOURNMENT**

*Councilor Bronner MOVED for adjournment. Seconded by Councilor Winny.*

*\*The MOTION passed unanimously, (9-0).*

**The meeting was adjourned at 9:18 PM.**

Respectfully submitted

Linda Billings  
Recording Secretary