

**ELECTRIC VEHICLE SUBCOMMITTEE MEETING MINUTES**  
(Subcommittee of the Lebanon Energy Advisory Committee)

**DPW Conference Room, DPW Office Building, 193 Dartmouth College Hwy, Lebanon, NH**  
**January 16, 2020**  
**3:00 PM**

**MEMBERS PRESENT:** Meghan Butts, Greg Ames, Clifton Below, Peter Beardsley

**MEMBERS ABSENT:** None

**STAFF PRESENT:** Tad Montgomery

**GUESTS PRESENT:** None

**CALL TO ORDER:** Meeting called to order by Meghan Butts at 3:15 PM.

**APPROVAL OF MINUTES:**

Clifton moved to accept the 12/12/2019 minutes as presented, Greg seconded. Tad requested adding “the City of Lebanon” to item 1. Approved unanimously.

**If any action is taken by the Subcommittee, list motions and votes:**

1. Tad gave an update on talks with Electrify America regarding installation of charging stations in the City. There are concerns regarding the rail trail right-of-way, how much of the site is owned by the City vs State, and how to obtain NHDOT approvals, if needed.
2. Installation of a 240V Level2 charging station at the DPW office building is completed. A second conduit run as been installed to the (dual-sided) pedestal to allow installation of a second charging station in the future if needed.
3. The City has located a Kona EV SUV and is proceeding with the lease paperwork.
4. ReVision will be installing a 240V Level2 charging station at City Hall as planned. This was part of their original bid for the solar system at City Hall.
5. Tad worked with a team at Dartmouth’s Center for Social Impact who drafted a grant proposal for installation of public charging infrastructure in the City. Tad will provide the proposal to the Subcommittee for review at a future meeting.

**ACTION ITEMS:**

1. Greg – 7/11/18 – Check with Hanover for detailed report (date/time) of charging station use. Est price of a Chargepoint station (purchase and lease).
2. Tad – 7/11/18 – Ask Shaun/Paula if ticket person can survey electric vehicles in public lots around City Hall/Colburn Park. Ask Rick (City electrician) for estimate of 200A panel upgrade upgrade/charger installation costs. Contact Electrify America for status of application.

3. Clifton – 7/11/18 – Contact Itron and Liberty about data network capacity for EV billing. Contact downtown business to gauge interest in sponsoring charging station installations.
4. Meghan – 7/11/18 – Contact Drive Electric NH to attend 8/8 subcommittee meeting.

**NEXT MEETING:**

The subcommittee did not schedule its next meeting.

**ADJOURNMENT:**

A motion was made by Clifton to adjourn the meeting at 4:00 PM. The motion was seconded by Greg. The motion was unanimously approved.

Respectfully submitted,  
Gregory Ames  
Clerk (Recording Secretary)