



**LEBANON HERITAGE COMMISSION  
REGULAR MEETING AGENDA  
Remote Via Microsoft Teams**  
[LebanonNH.gov/Live](https://lebanonnh.gov/Live)  
**Wednesday, July 8, 2020  
7:00pm**

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**1. CALL TO ORDER:**

- A. Review of meeting procedures and NH RSA 91-A "Right-to-Know" requirements

**2. APPROVAL OF MINUTES:**

A. **JUNE 10, 2020**

**Documents:**

[2020-07-08\\_Heritage\\_Item2a\\_2020-06-10 Mins.pdf](#)

**3. PUBLIC REVIEW:**

**4. STUDY ITEMS:**

- A. DANA HOUSE WORKING GROUP  
B. SPECIAL PROJECTS WORKING GROUP  
C. FOUNTAIN WORKING GROUP

**5. OTHER BUSINESS:**

- A. Lebanon Historical Landmarks – Presentation by Chair Welsch on 2 properties, and write up on Seminary Hill Dunkin Donuts  
B. CLG Grant Update  
C. Education and Outreach  
D. Arts & Culture Commission

**6. PUBLIC COMMENT:**

**7. FUTURE AGENDA ITEMS:**

**8. ADJOURNMENT:**

**MEETING LOCATION:** Due to the current situation with the COVID-19 Pandemic, the City of Lebanon is offering its meetings via Microsoft Teams. Members of the public are encouraged to attend by going to [LebanonNH.gov/Live](https://lebanonnh.gov/Live) where you will find instructions on how to enter the meeting. Please visit [LebanonNH.gov/Live](https://lebanonnh.gov/Live) for full details.

**NOTE:** City Hall is temporarily closed to the public in order to help prevent of the spread of Novel Coronavirus COVID-19. City operations will continue during this time, but in-person transactions will be limited to those of a critical nature. If you have any questions, please contact the Planning & Development Department by sending an e-mail to [planning@lebanonnh.gov](mailto:planning@lebanonnh.gov), or by calling 603-

448-1457. The agenda materials will also be posted to the City's website on or around June 30, 2020 at <https://lebanonnh.gov/agendacenter>.

**AGENDA  
HERITAGE COMMISSION  
JULY 8, 2020**

**AGENDA ITEM #2A  
APPROVAL OF MINUTES**

**JUNE 10, 2020**

DRAFT

**LEBANON HERITAGE COMMISSION  
REGULAR MEETING AGENDA  
REMOTE VIA MICROSOFT TEAMS  
WEDNESDAY, JUNE 10, 2020  
LebanonNH.gov/Live  
7:00 pm**

1

**MEMBERS PRESENT:** Robert Welsch (Chair), Rebecca Book, Raymond Book (Alt.), Linda Cole,

**MEMBERS ABSENT:** Mimi Hains (Vice Chair), Lindamae Peck, Edward Ashey (City Historian and Alt.), Bruce Bronner (Alt. Council Rep.), Karen Zook (City Council Rep.)

**STAFF PRESENT:** David Brooks (Director of Planning and Zoning)

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1. **CALL TO ORDER:**

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A. Review of meeting procedures and NH RSA 91-A "Right-to-Know" requirements

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5

Chair Welsch called the meeting to order at 7:20 PM and asked Mr. Brooks to take a roll call vote to determine attendance, as listed above. He stated that Mr. Book would be a voting member for this meeting, in order to have a quorum. Mr. Brooks reviewed the procedures for a remote meeting, including the use of roll call voting.

9

10 **2. APPROVAL OF MINUTES:** February 12, 2020

11 No amendments were made to the minutes. Chair Welsch asked for a motion to approve the minutes as written.

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13

*Ms. Cole MOVED to approve the February 12, 2020 Minutes as written. Seconded by Ms. Book.*

15

*Roll Call Vote:*

16

**Chair Welsch, Ms. Cole, Ms. Book and Mr. Book all voting Yea.**

17

**None voting Nay.**

18

*\*The MOTION was unanimously approved (4-0)*

19

20

Before addressing the other agenda items, Chair Welsch asked for a moment of silence in honor of Gregory Schwarz, who passed away in March. Mr. Schwarz served on both the Planning Board and Heritage Commission, as well as several other local boards. Chair Welsch informed the members that Ms. Peck has sold her home in West Lebanon and will consequently no longer serve on the Commission. Ms. Book asked about the possibility of nominating Ms. Peck for a community service award. Chair Welsch requested a motion allowing him to contact the Mayor in regards to this topic. He suggested that, if no such award currently exists, one could be created.

27

28

*Ms. Book MOVED to allow Chair Welsch to contact Mayor McNamara regarding the recognition of LindaMae Peck for her many years of community service.*

29

*Seconded by Ms. Cole.*

30

*Roll Call Vote:*

31

**Chair Welsch, Ms. Cole, Ms. Book and Mr. Book all voting Yea.**

32

**None voted Nay.**

33

34

1 *\*The MOTION was unanimously approved (4-0)*

2  
3 **4. PUBLIC REVIEW:** None

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5 **5. STUDY ITEMS:**

6  
7 **A. DANA HOUSE WORKING GROUP**

8 The new roof has been completed on the Dana House. Mr. Brooks reported that both DPW and Jay  
9 Barrett are pleased with the finished product.

10  
11 **B. SPECIAL PROJECTS WORKING GROUP:**

12 No report.

13  
14 **C. FOUNTAIN WORKING GROUP:**

15 i. Glenwood Cemetery Fountain

16 Chair Welsch stated that he had spoken with Ms. Peck who provided an update from the FWG. The  
17 Fountain installation is complete and the solar panel has been installed. All that remains to be done is  
18 some landscaping and touch-up work around the Fountain. Mr. Brooks reported that the dedication of the  
19 Fountain has been pushed out until July, so that the detail work can be completed. Chair Welsch  
20 requested that the Heritage Commission be given sufficient notice once a date has been set for the  
21 dedication. He also expressed his concerns about holding a public dedication in light of the COVID-19  
22 pandemic. Chair Welsch reported that Patrick McCarthy, Cemetery Sexton, is planning an installation  
23 that will utilize the Logan Family Fountain pieces, which are currently being stored by DPW. The Chair  
24 has reached out to Mr. McCarthy for more details. Mr. Brooks reported that Paula Maville, Deputy City  
25 Manager, is meeting with Mr. McCarthy tomorrow and will report back to the Heritage Commission. A  
26 dedication of the Logan Family pieces will be held on June 27<sup>th</sup>, which is Mrs. Logan's birthday.

27  
28 **6. OTHER BUSINESS**

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30 **A. Lebanon Historical Landmarks- Next Steps for 2 New Properties**

31 Currently, there are two properties that Chair Welsch would like to see added to the historical  
32 Landmark list. The first is located directly across from the Dana House on Seminary Hill and is known to  
33 have housed runaway slaves; the second is the Wood House on Meriden Road. The Chair will prepare a  
34 draft of his research both properties and present it at the next meeting. It has been determined that  
35 Thomas Pennick's house is no longer standing. A concerned citizen has contacted Chair Welsch  
36 regarding the preservation of the Dunkin Donuts building at the bottom of Seminary Hill. He explained  
37 that while the Commission does not have the funds to purchase and maintain the building, he is amenable  
38 to the possibility of adding it to the historical landmark list. The members felt there was sufficient public  
39 interest in the building and agreed that Chair Welsch could proceed with researching it. He will present a  
40 brief write-up at the next meeting.

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42  
43 **B. Education and Outreach- February- Black History Month**

44 Chair Welsch thanked everyone who contributed to the success of the Black History Month presentation  
45 in February. It was agreed that the speakers were very informative.

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47  
48 **C. Arts and Culture Commission**

49 Chair Welsch reported that the Arts and Culture Commission has not met since February. He recently  
50 spoke with the Chair of the Planning Board, who is waiting for a volunteer to come forward and fill Mr.

1 Schwarz's seat on the Heritage Commission. Chair Welsch encouraged the members to speak with  
2 acquaintances who may be interested in joining the Heritage Commission, now that there are vacant seats.  
3

4 **7. PUBLIC COMMENT: NONE**

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6 **8. FUTURE AGENDA ITEMS:**

7 Mr. Brooks announced that the Division of Historic Resources notified the City of its' intention to  
8 offer Lebanon a CLG grant to update the Colburn Park Historic District. The grant is for up to \$16K and  
9 work will be completed by August 2021. Updates will be provided to the Commission as they become  
10 available.  
11

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12 **9. ADJOURNMENT:**

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14 *Ms. Book MOVED to adjourn the meeting at 8pm.*

15 *Seconded by Mr. Book.*

16 *Roll Call Vote:*

17 *Chair Welsch, Ms. Book, Ms. Cole and Mr. Book all voting Yea.*

18 *None voted Nay.*

19 *\* The MOTION was unanimously approved (4-0).*  
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20

21 Respectfully submitted,

22 Megan Castillo

23 Recording Secretary