



**LEBANON CITY COUNCIL
REGULAR MEETING AGENDA
Council Chambers, City Hall
Wednesday, October 2, 2019
7:00pm**

6:00PM

QUARTERLY BOARD/COMMITTEE REPORTS (2019 3rd Quarter Activities)

7:00PM

CALL TO ORDER: The October 2, 2019 Lebanon City Council Meeting is hereby called to order.

1. PLEDGE OF ALLEGIANCE

2. PUBLIC FORUM ANNOUNCEMENT BY THE MAYOR

Any member of the public who desires to speak on any item may do so when the item is taken up by the Council and will be allowed to speak on the subject for not more than three minutes. **(Note: Speakers are asked to state their name, ward of residence, and to use the microphone provided.)**

3. OPEN TO THE PUBLIC

4. RECOGNITIONS

5. ACCEPTANCE OF MINUTES:

- September 17, 2019 (Work Session)
- September 18, 2019 (Regular Session)

Documents:

[2019-10-02_Item.0.5-MINUTES.pdf](#)

6. APPOINTMENTS:

- Conservation Commission: Bruce James (Regular Member)
- Planning Board: Joan Monroe (Regular Member)

Documents:

[2019-10-02_Item.0.6-APPOINTMENTS.pdf](#)

7. PUBLIC HEARING ITEMS

A. ORDINANCE #2019-04 TO AMEND CITY CODE CHAPTER 152

A public hearing for the purpose of receiving public input and taking action to adopt Ordinance #2019-04 to amend City Code Chapter 152, Streets and

Sidewalks, Article II, Excavations. (PH Set 9/4/19)

- i. Presentation:
- ii. Opening of the Public Hearing:
- iii. Questions & Comments by the Public:
- iv. Closing of the Public Hearing:
- v. Council Deliberation & Action:

Documents:

[2019-10-02_Item.0.7.A-ORD 2019-04-CH152-EXCAVATIONS.pdf](#)

B. ESTABLISHMENT OF AIRPORT 1B/UPPER VALLEY TECH PARK TIF DISTRICT

A public hearing for the purpose of receiving public input and taking action to establish a Tax Increment Financing District in the vicinity of the Lebanon Municipal Airport. (PH Set 9/18/19)

- i. Presentation:
- ii. Opening of the Public Hearing:
- iii. Questions & Comments by the Public:
- iv. Closing of the Public Hearing:
- v. Council Deliberation & Action: *(To take place November 6, 2019)*

Documents:

[2019-10-02_Item.0.7.B-AIRPORT 1B-UV TECH PARK TIF DISTRICT.pdf](#)

C. ORDINANCE #2019-12 TO AMEND CITY CODE CHAPTER 31

A public hearing for the purpose of receiving public input and taking action to adopt Ordinance #2019-12 to amend City Code Chapter 31, Boards, Committees & Commissions, Economic Development Commission. (PH Set 9/18/19)

- i. Presentation:
- ii. Opening of the Public Hearing:
- iii. Questions & Comments by the Public:
- iv. Closing of the Public Hearing:
- v. Council Deliberation & Action:

Documents:

[2019-10-02_Item.0.7.C-ORD 2019-12, CH31-EDC AMENDMENT.pdf](#)

8. OLD BUSINESS

A. Westboro Yard

9. NEW BUSINESS

A. Review And Action On Properties Qualified For Tax Deeding

Documents:

[2019-10-02_Item.0.9.A-TAX DEEDING PROPERTIES.pdf](#)

B. Acceptance Of Land And Authorization For City Manager To Execute Documents To Finalize A Boundary Line Adjustment With Ruth

**Guernsey For Property At Green Street West And Spring Street West,
West Lebanon.**

Documents:

[2019-10-02_Item.0.9.B-GUERNSEY BOUNDARY LINE ADJUSTMENT.pdf](#)

**C. Discussion & Set Public Hearing For October 16, 2019: Authorization For
The City Manager To Enter Into An Intermunicipal Agreement With The
Town Of Enfield For The Provision Of Wastewater Treatment Services
For Enfield Residents/Businesses.**

Documents:

[2019-10-02_Item.0.9.C-ENFIELD IMA.pdf](#)

**D. Presentation Of 2020 Proposed Zoning Amendments (Ballot & Council
Adoption)**

Documents:

[2019-10-02_Item.0.9.D-2020 ZONING AMENDMENTS.pdf](#)

10. REPORTS

A. City Manager

B. Council Representatives To Other Bodies

11. FUTURE AGENDA ITEMS

12. NON-PUBLIC SESSION

13. ADJOURN

Any person with a disability who wishes to attend this public meeting and needs additional accommodations, please contact the ADA coordinator at City Hall by calling 603-448-4220 at least 72 hours in advance so that the City can make any necessary arrangements.

The agenda, in its entirety, is available on the City's website at www.LebanonNH.gov. Copies can be obtained at the City Manager's Office and are available on the Monday prior to the scheduled council meeting.

CATV CHANNEL 8 BROADCASTS CITY COUNCIL MEETINGS AT 8:00PM ON THE NIGHT FOLLOWING THE MEETING. THESE MEETINGS ARE AVAILABLE VIA CATV'S WEBSITE (WWW.CATV8.ORG) FOR VIEWING BY 5:00PM THE DAY FOLLOWING THE MEETING. CATV ALSO BROADCASTS THE LEBANON PLANNING BOARD AND SCHOOL BOARD MEETINGS. CONSULT THE WEBSITE FOR DETAILS.

FUTURE BOARD/COMMITTEE/COMMISSION APPOINTMENTS

Board/Committee: Trustee of Trust Funds

Position: Regular Member

Applicant: L. Kelly

Mayor's Appointment**Assigned Date:** 09-18-2019

Note: While one(1) city councilor is officially assigned to interview each applicant, ANY city councilor may interview ANY applicant for any position to better inform their decision.

PROPOSED FUTURE AGENDA ITEMS: Dates may be tentative and this list not considered all inclusive. PLEASE REVIEW THESE ITEMS AND REMOVE/ASSIGN DATES AS NECESSARY.

OCTOBER 16, 2019 – CIP WORK SESSION**OCTOBER 16, 2019****PUBLIC HEARING ITEMS:**

A. LEBANON/ENFIELD INTERMUNICIPAL AGREEMENT FOR WASTEWATER TREATMENT SERVICES – Public Hearing for the purpose of receiving public input and taking action to authorize the City Manager to enter into an Intermunicipal Agreement with the Town of Enfield for the continued provision of Wastewater Treatment Services for Enfield residents/businesses.

NEW BUSINESS:

- A. Mayors Challenge on Veterans Homelessness
- B. Elderly & Veterans Tax Exemptions
- C. Authorization for City Manager to Execute Lease Agreement with Granite Air (TENTATIVE)
- D. Authorization for City Manager to Execute Lease Agreement (former airport restaurant space – TENTATIVE)
- E. Discussion & Set Public Hearing for November 6, 2019: Ordinance #2019-13 to amend City Code Chapter 11, Alarms, to increase the fee for Alarm User Permits.
- F. Amendment to Boiler Plate Lease for Airport T-Hangars (TENTATIVE)
- G. Review of Proposed Amendments to City Council Policy CC103 – Purchasing

OCTOBER 23, 2019 – SPECIAL MEETING (SEWER CAPACITY)**NOVEMBER 4, 2019 – BUDGET WORK SESSION****NOVEMBER 6, 2019****PUBLIC HEARING ITEMS:**

A. ORDINANCE #2019-12 FEE ADJUSTMENT FOR ALARM USER PERMITS – Public Hearing for the purpose of receiving public input and taking action on Ordinance #2019-13 to amend City Code Chapter 11, Alarms, to increase the fee for Alarm User Permits.

OLD BUSINESS:

A. AIRPORT 1B/UPPER VALLEY TECH PARK TIF DISTRICT - Action to establish the Airport 1B/Upper Valley Tech Park Tax Increment Financing District (Public Hearing Held October 2, 2019)

NEW BUSINESS:

- A. Discussion & Set Public Hearing for November 20, 2019: Ordinance #2019-18 to amend City Code Chapter 31, Boards, Committees & Commissions to establish the Airport 1B/Upper Valley Tech Park TIF District Advisory Board
- B. Discussion & Set Public Hearing for December 4, 2019: Ordinance #2019-19 to formalize rates for Septage Disposal as contained in City Code Chapter 68, Fees, §68-15, Enumeration of Fees (Rates temporarily set February 20, 2019 by adoption of Ordinance 2019-02)
- C. Discussion & Set Public Hearing for December 4, 2019: Ordinance #2019-20 to amend City Code Chapter 68, Fees, Article III, Miscellaneous Fees, §68-15, Enumeration of Fees to authorize an 8% increase to the Water Service Rate and an 8% increase to the Sewer Service Rates, effective January 1, 2020.

NOVEMBER 7, 2019 – BUDGET WORK SESSION**NOVEMBER 12, 2019 – BUDGET WORK SESSION**

NOVEMBER 18, 2019 – BUDGET WORK SESSION