



**AGENDA**  
**ARTS & CULTURE TASK FORCE**  
**TUESDAY, SEPTEMBER 18, 2018**  
**UPPER VALLEY MUSIC CENTER**  
**8 SOUTH PARK STREET, LEBANON**  
**7:00PM**

- 1. CALL TO ORDER:**
  - (The September 18, 2018 Arts & Culture Task Force Meeting is hereby called to order)
- 2. ACCEPTANCE OF MINUTES:** September 4, 2018
- 3. DISCUSSION ITEMS:**
  - A. Review Working Draft of Arts and Culture Inventory
  - B. Discussion regarding Final Recommendations for City Council
- 4. FUTURE AGENDA ITEMS:**
- 5. NEXT MEETING DATE:**
- 6. OTHER BUSINESS:**
- 7. ADJOURNMENT.**

Any person with a disability who wishes to attend this public meeting and needs additional accommodations, please contact the ADA coordinator at City Hall by calling 448-4220 at least 72 hours in advance so that the City can make any necessary arrangements.

*This agenda is available on the City's website at [www.lebanonnh.gov](http://www.lebanonnh.gov). Hard copies can be obtained at the City Manager's Office, City Hall, 51 North Park Street, Lebanon*

**ARTS & CULTURE TASK FORCE  
MINUTES, TUESDAY, SEPTEMBER 4, 2018  
COLBURN PARK  
NORTH PARK STREET, LEBANON  
7:00PM**

**MEMBERS PRESENT:** Sherry Fiore (Public Rep.), Devin Wilkie (Public Rep.), Chip Brown (Economic Vitality Rep.), Jessica Giordani (Local Art Rep.), Karen Zook (City Council Rep.), Susan Weber Valiante (Public Rep.), Suzanne Prentiss (Mayor/City Council Rep.)

**MEMBERS ABSENT:** Joe Clifford (Local Art Rep.), Robert Welsch (Heritage Commission Rep.)

**STAFF PRESENT:** David Brooks (Planning and Zoning Director), Paul Coates (Director, Parks & Recreation Dept.)

1 **1. CALL TO ORDER:**

2 Mayor Suzanne Prentiss called the meeting to order at 7:00 pm.

3

4 **2. ACCEPTANCE OF MINUTES: August 14, 2018**

5

6 *A MOTION was made by Karen Zook to approve the August 14, 2018 Minutes as written.*

7 *The MOTION was seconded by Devin Wilkie.*

8 *\* The vote on the MOTION passed 6-0.*

9

10 **3. DISCUSSION ITEMS:**

11 A. Discussion and Recommendation to City Council regarding Downtown Lebanon Tunnel Alternatives.

12

13 Mayor Prentiss reviewed the proposed alternatives (Option #1, Option #2 and Option #4A) that were presented by  
14 Mr. Mulholland at the last Arts & Culture Task Force Meeting, and Mr. Brooks informed the Task Force what  
15 options other groups are leaning toward.

16

17 The Task Force discussed the pros and cons for each of the three options which included:

- 18 • The potential (in an ideal world) that Option #4A would offer the City for downtown commercial growth  
19 and tax revenues.
- 20 • Potential flood resiliency with keeping the tunnel open.
- 21 • Cost comparisons between the three options. (Cost was a recurrent theme from all members.)
- 22 • The need for expediency on whatever option is chosen because the tunnel is in such disrepair there is a  
23 fear it may collapse if not repaired soon. It was also noted that Option #4A would take the most time  
24 because of the permitting processes from the State and City, which could take months, and there still  
25 would not be a guarantee that Option 4A would ultimately be possible after the permitting process.
- 26 • Potential limitations on what types of development could be done at the Mall. Mr. Brooks stated that  
27 choosing Options #1 or #2 would not preclude future development of the Mall.
- 28 • Lighting/Natural Light options: Concerns about what types of natural light cover would be used (i.e., not  
29 the type of cover like a skylight that turns yellow and has scratches over time). Mr. Brown described  
30 different types of natural lighting overhead cover options that could be used.
- 31 • ADA compliance and way-finding options to mall, which included a possible elevator, bicyclist access  
32 and possible stair location for pedestrians.
- 33 • The need for tunnel security and maintenance to be in place.
- 34 • If using Options #1 or #2, possible investment of funds to clean up the Riverway. A discussion took place

1 regarding the advantages of creating more parks and green spaces for the City and how these areas could  
2 potentially lure investors to the City.

3  
4 Mayor Prentiss made a Motion for the City Council to consider Option #1 without natural light. There was not a  
5 second on this Motion so the following took place.

6  
7 *A MOTION was made by Mayor Prentiss that the Arts & Culture Task Force recommends that the City Council*  
8 *consider alternative Option #2 with Natural Light. The Arts & Culture Task Force also wanted the City*  
9 *Council to know, that in an ideal world, consideration would have been given to Option #4A (with the*  
10 *Riverwalk), but did not choose this option due to the cost, the permitting process and the timeliness in*  
11 *completion, which made this option unpredictable. The Arts & Culture Task Force also wanted to make the*  
12 *City Council aware of their concerns over the design and materials that would be used in the construction of*  
13 *the overhead natural light feature and how this would be maintained.*

14 *The MOTION was seconded by Chip Brown.*

15 *\*The vote on the MOTION passed unanimously. (6-0)*

16  
17 B. Review of Working Inventory of Arts and Cultural assets in Lebanon.

18  
19 Mr. Brooks handed out a detailed Working List of Arts & Culture assets in Lebanon. He thanked Mr. Devin  
20 Wilkie for the time he spent on putting this asset list spread sheet together, which was categorized as follows:

- 21 • Locations and Venues: Location and address of asset, whether it was an event space, an Art/Culture  
22 Asset, an Art/Culture Provider, a Service for Arts/Culture, and the details of each asset.
- 23 • Lebanon's Cultural and Civic Art partners list.
- 24 • Features: Name, location and details of each features.
- 25 • Events: Name, host, location, schedule and details of events.

26  
27 The Arts & Culture Task Force went through each list above and noted edits and additions that should be included.  
28 A discussion also took place on further categorizing these lists into a Regional List and doing more research so  
29 that a faith-based list could be added to Lebanon's assets. Mr. Brooks will work with Mr. Devin to update this  
30 working list of assets from the edits made at tonight's meeting.

31  
32 **4. FUTURE AGENDA ITEMS:**

- 33 • Item overlays for the next 6 months.
- 34 • Vote on recommendations from the Arts & Culture Task Force to the City Council.
- 35 • Review/discuss what should be included in a Regional Category.
- 36 • Further define Events and those public events that include Art.

37  
38 **5. NEXT MEETING DATE:** September 18, 2018 at the Lebanon Opera House.

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40 **6. OTHER BUSINESS: NONE**

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42 **7. ADJOURNMENT.**

43  
44 *A MOTION was made by Karen Zook to Adjourn the meeting at 8:40 pm.*

45 *The MOTION was seconded by Jessica Giordani.*

46 *\* The vote on the MOTION passed unanimously. (6-0)*

47  
48 Respectfully submitted,  
49 Dona E. Gibson  
50 Recording Secretary