



City of Lebanon ~ Department of Public Works
AGENDA
BOARD OF CEMETERY TRUSTEES
Tuesday, June 11, 2019
City Hall - West Meeting Room
5:00pm

1. **CALL TO ORDER:**

2. **APPROVAL OF MINUTES:**

A. **MAY 14, 2019 MINUTES**

Documents:

[05142019 Minutes.pdf](#)

3. **DISCUSSION ITEMS:**

A. **CEMETERY MAINTENANCE**

Discussion Cemetery Walk Notes
Determine Cemetery Maintenance Priorities for 2019

4. **OTHER BUSINESS:**

Future Agenda Items:

A. **BURIAL OPTIONS**

5. **ADJOURNMENT.**

6. **OTHER BUSINESS**

Please note times indicated for agenda items are estimates and are for guidance purposes only.

Agenda items are subject to presentation out of order due to removal of items or change in agenda sequence.

The public may appear in person or by agent or counsel and provide testimony stating the reasons why these requests should or should not be granted. Any person with a hearing disability, who wishes to attend this public meeting and needs the services of either a sign language interpreter or special equipment (FM system), please contact the Department of Public Works at 603-448-3112 at least 72 hours in advance so that the City can make any necessary arrangements. For more information about what is happening with these applications and in the City, please visit our website at LebanonNH.gov.

AGENDA
BOARD OF CEMETERY TRUSTEES
June 11, 2019

AGENDA ITEM 2
APPROVAL OF MINUTES:

MAY 14, 2019

DRAFT

CITY OF LEBANON
BOARD OF CEMETERY TRUSTEES
TUESDAY, May 14, 2019
CITY HALL, COUNCIL CHAMBERS
5:00 PM

MEMBERS PRESENT: Susan Painter (Chair); David Muzzy; Fran Hanchett; Caitlyn Hauke; Antonio Palazzo

MEMBERS ABSENT: None

STAFF PRESENT: Kelly Crate (Administrative Services Manager, Public Works)

OTHERS PRESENT: Lorraine and Lawrence Kelly, Barbara Hirai

1) **CALL TO ORDER:** Chair Susan Painter called the meeting to order at 5:00 PM.

2) **APPROVAL OF MINUTES:** March 12, 2019 and April 9, 2019

A. MARCH 12, 2019

Page 2, Line 66, to read, "...long-term care"

MOVED by Antonio Palazzo to approve the March 12, 2019 Minutes as amended. Seconded by David Muzzy.

**The MOTION was approved (5-0).*

B. APRIL 9, 2019

Page 3, Line 17, to read, "...were dug up in the Westboro Yard."

MOVED by David Muzzy to approve the April 9, 2019 Minutes as amended. Seconded by Caitlyn Hauke.

**The MOTION was approved (5-0).*

3) **General Business**

Chair Painter covered several points of general business. There are no plans to spray the cemeteries. Mr. Muzzy noted that this was so people could put the veterans' flags out. They do want it to be mowed.

Chair Painter received an email regarding a cemetery workshop in Plainfield on Saturday, May 18 from 10-12, but she cannot attend. Mr. Muzzy said he would try to go. Those attending need to bring a shovel and gloves.

There still has been no determination as to who owns School Street Cemetery.

Chair Painter received an email about Mary Davis, who worked on maintenance and has information. The flags will be put out this week if possible.

4) **Presentation: Burial Options by Craig Neal, Chief Operating Officer, Norwalk Vault Company/Granite Choices**

Mr. Neal gave a very detailed description of the various interment options with related features and benefits. The presentation was broken into four sections:

1. Burial Vault 101 – The reasons Outer Burial Containers are so important to a cemetery
The board members asked questions related to the life span of different options, requirements at other cities and towns, and ordinance requirements.
2. Columbaria – above ground Cremation Niche Choices/Ideas
Mr. Neal noted that New Hampshire is now 70/30 cremation to burial
3. Green Burial
Strictly green burial means no casket, vault, equipment, or embalming with all biodegradable materials. There are many hybrid options at various locations. Several pictures were shown of various green burial locations. The GreenBurialCouncil.com has information.
4. Scattering Garden for cremated remains –floral gardens and brick memorials for scattering ashes

The community members present asked a number of questions related to green burial and scattering gardens. They also asked about City ordinances. Chair Painter explained that the board was created because the cemeteries are running out of room, and there is a need to unify the cemeteries. The Board will make recommendations based on the current status of the cemeteries.

Chair Painter stated that there will be special summer meetings, and she will email Kelly Crate with some dates. They will try for two additional meetings in July and August.

5) FUTURE AGENDA ITEMS

The next meeting will be on June 11, 2019.

- a. Cemetery Walks
- b. Maintenance
- c. Expenditures

6) ADJOURNMENT

MOVED by David Muzzy to adjourn the meeting. Seconded by Antonio Palazzo.

**The MOTION was approved (5-0).*

The meeting was adjourned at 7:06 PM.

Respectfully Submitted
Holly Howes, Recording Secretary