



LEBANON CITY COUNCIL  
REGULAR MEETING AGENDA  
Council Chambers, City Hall  
Wednesday, May 15, 2019  
7:00pm

7:00PM

CALL TO ORDER: The May 15, 2019 Lebanon City Council Meeting is hereby called to order.

1. PLEDGE OF ALLEGIANCE

2. PUBLIC FORUM ANNOUNCEMENT BY THE MAYOR

Any member of the public who desires to speak on any item may do so when the item is taken up by the Council and will be allowed to speak on the subject for not more than three minutes. (Note: Speakers are asked to state their name, ward of residence, and to use the microphone provided.)

3. OPEN TO THE PUBLIC

4. RESOLUTIONS

5. ACCEPTANCE OF MINUTES

- March 20, 2019 (Regular Session)
- April 23, 2019 (Work Session)
- April 25, 2019 (Work Session)
- May 1, 2019 (Regular Session)

Documents:

[2019-05-15\\_Item.0.5-MINUTES.pdf](#)

6. APPOINTMENTS

- Fair Hearings Officer - Patrick Hayes
- Trustee of Trust Funds - John Jay Hutchins

Documents:

[2019-05-15\\_Item.0.6-APPOINTMENTS.pdf](#)

7. PUBLIC HEARING ITEMS

A. ORDINANCE #2019-06 TO AMEND CITY CODE CHAPTER 68

Public Hearing for the propose of receiving public input and taking action to amend City Code Chapter 68, Fees, §68-15, Enumeration of Fees to incorporate a new fee structure for water and sewer service rates. (PH Set on 5/1/19)

- i. Presentation:
- ii. Opening of the Public Hearing:
- iii. Questions & Comments by the Public:
- iv. Closing of the Public Hearing:
- v. Council Deliberation & Action:

Documents:

[2019-05-15\\_Item.0.7.A-ORD 2019-06 CH68 W-S RATE STRUCTURE.pdf](#)

B. CDBG FEASIBILITY STUDY FOR HEADREST

A Public Hearing for the propose of receiving public input and taking action on a Community Development Block Grant (CDBG) Feasibility Study Application for Headrest. Action is required on the following:

1. Approval of CDBG Application for Feasibility Study in the amount of \$12,000 (up to \$12,000 is available for feasibility study grants).
2. Adoption of the City of Lebanon Anti-displacement and Relocation Plan for Headrest

- i. Presentation:
- ii. Opening of the Public Hearing:
- iii. Questions & Comments by the Public:
- iv. Closing of the Public Hearing:
- v. Council Deliberation & Action:

Documents:

[2019-05-15\\_Item.0.7.B-HEADREST-CDBG FEASIBILITY STUDY.pdf](#)

C. CDBG FEASIBILITY STUDY FOR RVCC

A Public Hearing for the propose of receiving public input and taking action on a Community Development Block Grant (CDBG) Feasibility Study Application for River Valley Community College (RVCC). Funds to be subgranted to DRTC. Action is required on the following:

1. Approval of CDBG Application for Feasibility Study in the amount of \$12,000 (up to \$12,000 is available for feasibility study grants).
2. Adoption of the City of Lebanon Anti-displacement and Relocation Plan for RVCC

- i. Presentation:
- ii. Opening of the Public Hearing:
- iii. Questions & Comments by the Public:
- iv. Closing of the Public Hearing:
- v. Council Deliberation & Action:

Documents:

[2019-05-15\\_Item.0.7.C-RVCC-CDBG FEASIBILITY STUDY.pdf](#)

8. OLD BUSINESS

A. Remove From Table And Discuss Ordinance #2019-04 To Amend City Code Chapter 152, Streets And Sidewalks, Article II, Excavations

Documents:

[2019-05-15\\_Item.0.8.A-ORD 2019-04-CH152-EXCAVATIONS-DISCUSSION.pdf](#)

B. Westboro Yard

9. NEW BUSINESS

A. Presentation By ReVision Energy: City-Wide Solar Project; Authorization For City Manager To Enter Into A Power Purchase Agreement With ReVision Energy

Documents:

[2019-05-15\\_Item.0.9.A-REVISION ENERGY-CITY-WIDE SOLAR PROJECT.pdf](#)

B. Authorization For City Manager To Issue Request For Proposals For The Redevelopment Of 20 Spencer Street (Former DPW Facility).

Documents:

[2019-05-15\\_Item.0.9.B-20 SPENCER STREET RFP.pdf](#)

C. Authorization For The City Manager To Enter Into A Lease Agreement With River Valley Community College For Office Space For Recreation & Parks And General Meeting Space.

Documents:

[2019-05-15\\_Item.0.9.C-LEASE WITH RVCC-RECREATION SPACE.pdf](#)

D. Presentation & Discussion Of Proposed Amendments To Chapter A191, City Council Rules

Documents:

[2019-05-15\\_Item.0.9.D-AMENDMENT TO COUNCIL RULES.pdf](#)

10. **REPORTS**

- A. **City Manager**
- B. **Council Representatives To Other Bodies**

11. **FUTURE AGENDA ITEMS**

12. **NON-PUBLIC SESSION**

13. **ADJOURN**

---

*Any person with a disability who wishes to attend this public meeting and needs additional accommodations, please contact the ADA coordinator at City Hall by calling 603-448-4220 at least 72 hours in advance so that the City can make any necessary arrangements.*

The agenda, in its entirety, is available on the City's website at [www.LebanonNH.gov](http://www.LebanonNH.gov). Copies can be obtained at the City Manager's Office and are available on the Monday prior to the scheduled council meeting.

**CATV CHANNEL 8 BROADCASTS CITY COUNCIL MEETINGS AT 8:00PM ON THE NIGHT FOLLOWING THE MEETING. THESE MEETINGS ARE AVAILABLE VIA CATV'S WEBSITE (WWW.CATV8.ORG) FOR VIEWING BY 5:00PM THE DAY FOLLOWING THE MEETING. CATV ALSO BROADCASTS THE LEBANON PLANNING BOARD AND SCHOOL BOARD MEETINGS. CONSULT THE WEBSITE FOR DETAILS.**

**FUTURE BOARD/COMMITTEE/COMMISSION APPOINTMENTS**

**Board/Committee:** Lebanon Energy Advisory Committee  
**Position:** Regular Member  
**Applicant:** W. Rothe  
**Assigned Councilor:** B. Bronner  
**Assigned Date:** 04-22-19

**Board/Committee:** Lebanon Energy Advisory Committee  
**Position:** Regular Member  
**Applicant:** J. Chaffee  
**Assigned Councilor:** J. Winny  
**Assigned Date:** 04-29-19

**Board/Committee:** Downtown Lebanon TIF Advisory Board  
**Applicants:** R. Balagur; E. Fleischer; J. Salazar-Kish; B. Schuster; P. Owens; D. Schweizer; V. Smith  
**Assigned Councilor:** S. Prentiss  
**Assigned Date:** 02-04-19

**Board/Committee:** Heritage Commission  
**Position:** Regular Member  
**Applicant:** L. Cole  
**Assigned Councilor:** C. Below  
**Assigned Date:** 04-19-19

**Board/Committee:** Heritage Commission  
**Position:** Alternate Member  
**Applicant:** M. Hains  
**Assigned Councilor:** K. Zook  
**Assigned Date:** 05-03-19

Note: While one(1) city councilor is officially assigned to interview each applicant, ANY city councilor may interview ANY applicant for any position to better inform their decision.

**PROPOSED FUTURE AGENDA ITEMS:** Dates may be tentative and this list not considered all inclusive. PLEASE REVIEW THESE ITEMS AND REMOVE/ASSIGN DATES AS NECESSARY.

**JUNE 5, 2019**

**OLD BUSINESS:**

A. Action on Proposed Amendments to Chapter A191, City Council Rules, as presented and discussed at the May 15, 2019 City Council Meeting.

**NEW BUSINESS:**

- A. Discussion with NH Department of Transportation re: Traffic Control Plan for I-89 Bridge Project (West Lebanon to White River Junction)
- B. Acceptance of Sunset Rock Road
- C. Request for Exception from City Code Chapter 110, Noise from Sound Amplification: Martin, 8 Pleasant Street, West Lebanon
- D. Tax Deeding Process
- E. Presentation of 1st Reading & Set Public Hearing for July 17, 2019: Amendment to Ordinance #18, Salary Plan to move positions from LPASE Bargaining Unit to the Non-Affiliated Employee Unit
- F. Discussion & Set Public Hearing for July 17, 2019: Ordinance #2019-07 to amend City Code Chapter 31, Boards, Committees & Commissions to establish an Economic Development Commission

**JUNE 19, 2019**

**PUBLIC HEARING ITEMS:**

A. ORDINANCE #2019-04 TO AMEND CITY CODE CHAPTER 152 - Public Hearing for the purpose of receiving public input and taking action to amend City Code Chapter 152, Streets and Sidewalks, Article II, Excavations (TENTATIVE)

**OLD BUSINESS:**

A. Presentation of 2nd Reading: Amendment to Ordinance #18, Salary Plan to move positions from the LPASE Bargaining Unit to the Non-Affiliated Employee Unit

**NEW BUSINESS:**

- A. Presentation: APD Peck Homestead Plaque for 2019 Historic Landmark Designation Program
- B. Community Nursing Program Update
- C. Review and Adoption of 2019 Cash Management & Investment Policy
- D. Review and Adoption of 2019 Fund Balance Policy
- E. Review and Adoption of Capital Reserve Fund Policy
- F. Discussion & Set Public Hearing: Ordinance #2019-05 to amend City Code Chapter 8, Airport Operations, §8-4, Airport Rules & Regulations (TENTATIVE)

**FUTURE EVENTS**

Thursday, May 16th at 4pm - Lebanon Farmers' Market Opens - Colburn Park

Monday, May 27th at 11am - American Legion Memorial Day Parade beginning on Eldridge Street, near former Sacred Heart School

Monday, May 27th - Memorial Day - City Hall, Libraries, Landfill, City Administrative Offices CLOSED