



**PEDESTRIAN & BICYCLIST ADVISORY COMMITTEE
REGULAR MEETING AGENDA
West Meeting Room, City Hall
Tuesday, January 8, 2019
7:00pm**

1. CALL TO ORDER:

A. ELECTION OF OFFICERS

2. APPROVAL OF MINUTES:

A. DECEMBER 4, 2018

Documents:

[Pedbike_Item 2_12.4.18 Mins.pdf](#)

3. STUDY ITEMS:

A. UPDATES FROM OTHER BOARDS:

- Planning Office - Planning Staff
- Safe Routes to School - Planning Staff
- City Council – Erling Heistad
- Planning Board/CIP Meeting - Carl Porter
- Class VI Roads - Colin Smith
- Police Reports - Alan Schnur
- Mascoma River Greenway Coalition- Colin Smith
- Rails to Trails - Ken Warren

B. DISCUSSION WITH POLICE DEPT. CHIEF MELLO - SAU88/SAFE ROUTES TO SCHOOL UPDATE

C. DEVELOPMENT REGULATION REVIEW - ON-SITE PED-BIKE CIRCULATION

D. PBAC PRIORITIES PER MASTER PLAN

4. OTHER BUSINESS:

- Lahaye Drive Path TAP Project Update

5. FUTURE AGENDA ITEMS:

- West Lebanon Feb. 2019 meeting
- NHDOT Paving Projects
- Friends of the NRT / long-term maintenance coordination
- Mechanic/High/Mascoma Roundabout

- Bikeshare Programs
- E-Bikes (road and mountain)
- Wikimap
- Bike Rack Requirements and Mall Location

6. **OPEN TO PUBLIC:**

7. **ADJOURNMENT**

Any person with a hearing disability who wishes to attend this public meeting and needs the services of either a sign language interpreter or special equipment (FM system), please contact the Planning Office at 603-448-1457 at least 72 hours in advance so the City can make any necessary arrangements. All plans are available for review Monday-Friday from 8:00AM to 4:30PM at the City of Lebanon Planning Office, City Hall, 51 North Park Street, Lebanon. For more information about what is happening with these applications and in the City, please visit our website at www.lebanonnh.gov

**AGENDA
PEDESTRIAN & BICYCLIST ADVISORY COMMITTEE
MAY 14, 2019**

**AGENDA ITEM #2
APPROVAL OF MINUTES**

DECEMBER 4, 2018

DRAFT

**PEDESTRIAN & BICYCLE ADVISORY COMMITTEE
TUESDAY, DECEMBER 4, 2018
CITY HALL, WEST MEETING ROOM
7:00 PM**

MEMBERS PRESENT: Colin Smith (Chair); John Kelleher (Vice-Chair); Erling Heistad (City Council); Alan Schnur; Marie McCormick; Megan Chapman, Kenneth Warren (Friends of Norther Rail Trail); Sarah Crysl Akhtar, Clifton Below (Alt.)

MEMBERS ABSENT: Carl Porter (Planning Board), Shane Smith (Alt. Council Representative)

STAFF PRESENT: Rebecca Owens (Associate Planner)

1 **1) CALL TO ORDER:**

2 Colin Smith (Chair) called the meeting to order at 7:01 PM.

3

4 **2) APPROVAL OF MINUTES:** November 13, 2018

5

6 Amendments: Page 5, line 33: change Marie McCormick to Rebecca Owens, Page 1, Members Present:
7 strike “(Mascoma River Greenway Coalition”) after Sarah Crysl Ahktar; and Page 3, line 10: add the words
8 “was hit”.

9

10 *Moved by Ms. McCormick to approve the November 13, 2018 as presented in the agenda packet, and as*
11 *amended. Seconded by Ms. Crysl Ahktar.*

12 **The vote was 8-0, with one abstention.*

13

14 Mr. Below was appointed to sit for Mr. Porter.

15

16 **3) STUDY ITEMS:**

17

18 **A. Updates from Other Boards:**

19

20 • Planning Office - Ms. Owens provided updates on the Altaria pedestrian path, phase 2 of the Prospect
21 Hills development and efforts to coordinate with the School District, the Miracle Mile pedestrian
22 improvements project, and the Route 12A sidewalk project.

23

24 • Safe Routes to School - Ms. Owens provided an update on the Safe Routes to School project.

25

26 • City Council – Councilor Heistad provided an update on the sale of a portion of City land on Spencer
27 Street to Keith Beardslee, the NHDOT Mascoma bridge rehabilitation project, and Westboro Yard. Mr.
28 Below noted the Council is in support of the LED streetlight conversion project. Discussion ensued
29 regarding the effectiveness of LED lighting. Discussion ensued regarding the move of the Recreation
30 Department to Seminary Hill.

31

32 • Planning Board/CIP Meeting – NONE

- 1 • Class VI Roads - NONE
- 2
- 3 • Police Reports - Mr. Schnur noted that there were 0 reported crashes involving pedestrians in October,
- 4 however there was one fatality in November near the intersection of Hanover Street Extension and Evans
- 5 Drive. The Committee discussed the drafting of a letter to the Valley News editor and for the
- 6 Committee's webpage, and discussed what the purpose of the letter would be. Mr. Kelleher and Mr.
- 7 Schnur agreed to work together to prepare a draft letter.
- 8
- 9 • Mascoma River Greenway Coalition- Mr. Smith noted that Frank Gould will be receiving a citizenship
- 10 award.
- 11
- 12 • Rails to Trails – Mr. Warren reported that an anonymous donation has been received for ditching work.
- 13 The Committee discussed the installation of new signage. Mr. Schnur volunteered to speak with the
- 14 snowmobile association for their input.
- 15
- 16 • Ms. Owens reported that the regional planning commission and Vital Communities are applying for a
- 17 grant to create an access from the rail trail to Route 4 near the Ford dealership. The grant requires a
- 18 match.
- 19

20 **B. Development Regulation Review - On-Site Ped-Bike Circulation**

21 Ms. Owens previewed draft amendments to the City's Site Plan Review and Subdivision Regulations. The

22 purpose of the draft amendments are, in part, to better address parking circulation, multi-modal transit, and

23 pedestrian safety design standards. The Committee discussed mandatory vs. exhortatory requirements; traffic

24 enforcement on private property; the site plan review process and application of regulations to existing

25 developments; and plan submission requirements. Ms. Owens asked the Committee to review the draft and

26 provide comment.

27 **4) OTHER BUSINESS:**

28 Discussion ensued regarding the need for a crosswalk on Miracle Mile between Listen and Price Chopper, and the

29 City's efforts and plans to install the crosswalk.

30

31 **5) FUTURE AGENDA ITEMS:** Ms. Owens reviewed future agenda items:

- 32 • Friends of the NRT / long-term maintenance coordination
- 33 • Mechanic/High/Mascoma Roundabout
- 34 • PBAC Priorities per Master Plan & Bike Friendly Communities
- 35 • Bikeshare Programs
- 36 • Bike Rack Requirements and Mall Location
- 37 • NHDOT Paving Projects
- 38

39 **6) OPEN TO THE PUBLIC:** no comments

40

41 **7) ADJOURNMENT:**

42 *Moved by Ms. McCormick to adjourn the meeting at 8:57 PM.*

43 *Seconded by Ms. Cystal Akhtar.*

44 ** The vote on the MOTION passed (9-0).*

45

46 Respectfully submitted,

47 Tim Corwin, Recording Secretary